

Corporate Governance Committee – 5 December 2005

Corporate Risk Team work programme

The following table sets out the various tasks involved in the mainstreaming of business risk management across the Service, highlights (in bold italics) the main tasks associated with the achievement of Level 4, and indicates the current status of each task through the use of colour coding.

Corporate Risk Team Work Programme

Key

1	Project complete or with only minor deliverables outstanding
2	Ongoing project on target to complete by deadline/s
3	Ongoing project slightly off target
4	Ongoing project seriously off target
5	Project yet to commence
6	Task deleted (with explanation)
Items in bold italics are key elements of the work to achieve Maturity Model Level 4	

Task ref	Task title	Key (see above)	Task details
BRM1	Statement on Internal Control Phase 1	1	To develop and deploy a process to prepare the SIC including identification of key control areas
BRM2	Statement on Internal Control Phase 2	2	To review each key control area and develop and progress an action plan to take forward the SIC internal control issues
BRM3	Risk and control mapping	2	Development of risk and control mapping process including procurement of software
BRM4	Business risk management framework	1	Business risk management framework reviewed and refreshed
BRM5	Business risk registers	2	Deployment of risk registers at corporate, business group and (B)OCU/dept level

BRM6	Corporate planning process input	2	Business risk management input to corporate planning process
BRM7	Performance Board input	6	Business risk management input to Performance Board ¹
BRM8	Investment Board input	2	Business risk management input to Investment Board
BRM9	Lessons learned	2	Business risk good practice and lessons learned identified and disseminated
BRM10	Embedding in NIM	6	To develop and deploy business risk enhancements to NIM code of practice and minimum standards ²
BRM11	Embedding as a competency	5	To embed business risk within national competency frameworks and appraisal systems
BRM12	Partnership risk management	5	To develop and deploy minimum standards for managing risk in a partnership context
BRM13	Corporate analysis & scanning function	2	To provide risk scanning, analysis and reporting capability at the corporate centre
BRM14	Embedding in change management	5	To develop and deploy minimum standards for managing risk in programme/project context
BRM15	Outsourcing Programme support	2	OS Programme support delivered
BRM16	Embedding risk in general MPS training	5	Embed risk appropriately within general training such as induction / management development courses
BRM16a	Bringing QAO BRM training in-house	1	To prepare for and manage the transition from external to in-house delivery
BRM16b	Corporate Risk Team website	1	To redesign and publish the team's website
BRM16c	Engagement of (B)OCUs and departments	2	To undertake visits to all (B)OCUs and departments to encourage engagement in management of business risk
BCP17-22	Business continuity planning tasks	6	All business continuity planning tasks now the responsibility of Central Operations following transfer of Business Continuity Team
INS23	Renewing the insurance	1	To successfully renew the MPA/MPS insurance programme

1 Task discontinued as risk reporting will not involve the Performance Board.

2 Task discontinued as decision made to deploy business risk registers within an integrated planning process alongside NIM rather than within NIM.

	programme		
INS24	Outsourcing Programme support	2	OS Programme support delivered including transition from members of Business Continuity Team transferring to Central Operations
INS25	Enhancing insurable risk management	2	Enhancements to processes for managing insurable risks identified and delivered
INS26	Developing the self-insurance fund	2	Self-insurance fund process enhancements identified and delivered
INS27a	Deploying the personal insurance indemnity	1	Launch the personal insurance indemnity policy, communicate the indemnity policy appropriately
INS27b	Personal insurance indemnity 'gap'	3	Seek to fill the 'unaffordability' gap in the MPA indemnity with a central government indemnity