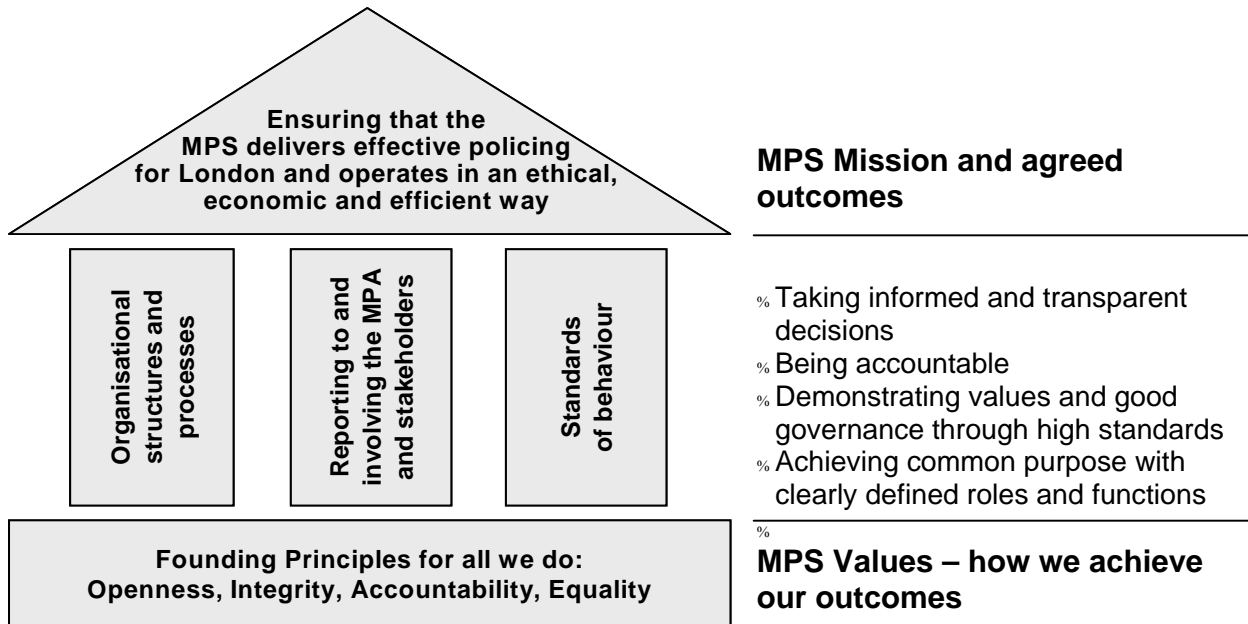


## Appendix 1 - THE MPS CORPORATE GOVERNANCE MODEL



## Appendix 2 - MPS CORPORATE GOVERNANCE WORK STREAMS

Work stream	Lead
<b>Pillar One: Organisational structures &amp; processes</b>	
Embedding risk management *	Director of Business Performance
Implementation of Developing Resource Management Programme *	Director of Resources
Partnerships *	Director of Resources
Provision of detailed information on emerging market hotspots, especially around specialisms and specialist professionals *	Director of Human Resources
Review of expenses policy	Director of Human Resources
Management Board operating framework & scheme of delegation *	Director of Business Strategy
Performance against business group business plans *	Director of Business Performance
Organisational learning *	All Management Board members
Compliance framework *	Director of Resources
Review of MPS Environment Strategy and development of Corporate Social Responsibility / Sustainable Development Strategy for 2010-13 *	Director of Resources
Service Improvement Plan *	Director of Resources
Business charge card	Director of Exchequer Services
<b>Pillar Two: Reporting to &amp; involving the MPA &amp; stakeholders</b>	
Review of all forms of public engagement and consultation	Deputy Assistant Commissioner Territorial Policing Capability and Review
Safer Neighbourhoods panel training and business / youth engagement	Assistant Commissioner Territorial Policing
<b>Pillar Three: Standards of behaviour</b>	
Enhanced MPA/MPS Fraud and Corruption Awareness Strategy *	Director of Finance Services

Introducing the Equality Standard	Director, Diversity and Citizen Focus
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*\* Part of 2009/10 MPS Annual Assurance Statement (AAS)*

### Appendix 3 - Barclaycard Update

**Table 1 – Value of Unreconciled Barclaycard expenditure at 16 July 2010**

Business Group	Current	Overdue				Overdue Total	Grand Total
		1 - 30 Days Overdue	31 - 60 Days Overdue	61 - 90 Days Overdue	90 Days + Overdue		
	£	£	£	£	£	£	
SO	521,092	21,915	7,614	2,117	5,804	37,450	558,542
SCD	57,799	10,800	2,473	662	-593	13,342	71,141
CO	22,340	2,689	3,424	652	1,602	8,367	30,707
DoR & DCP	8,744	-	-	86	-	86	8,830
TP	6,520	754	-	20	-	774	7,294
DOI	4,584	-	-	-	-	0	4,584
HR	194	32	-	-	-	32	226
<b>Sub Total</b>	<b>621,273</b>	<b>36,190</b>	<b>13,511</b>	<b>3,537</b>	<b>6,813</b>	<b>60,051</b>	<b>681,324</b>
Under Inv	-	-	-	-	9,683	9,683	9,683
<b>Grand Total</b>	<b>621,273</b>	<b>36,190</b>	<b>13,511</b>	<b>3,537</b>	<b>16,496</b>	<b>69,734</b>	<b>691,007</b>

**Table 2 - Number of Unreconciled Barclaycard Returns at 16 July 2010**

Business Group	Current	Overdue				Overdue Total	Grand Total
		1 - 30 Days Overdue	31 - 60 Days Overdue	61 - 90 Days Overdue	90 Days + Overdue		
SO	500	24	15	6	7	44	516
SCD	142	19	8	3	2	28	155
CO	72	12	10	5	3	21	85
DoR & DCP	11	1	0	1	0	2	12
TP	22	1	0	1	0	2	23
DOI	25	0	0	0	0	0	25
HR	1	1	0	0	0	1	2
<b>Sub Total</b>	<b>773</b>	<b>58</b>	<b>33</b>	<b>16</b>	<b>12</b>	<b>98</b>	<b>818</b>
Under Inv	0	0	0	0	3	3	3
<b>Grand Total</b>	<b>773</b>	<b>58</b>	<b>33</b>	<b>16</b>	<b>15</b>	<b>101</b>	<b>821</b>

**NB:** The figures have declined considerably over the last quarter both in terms of value overdue, value 60+ days overdue and in average time to complete a return.

53 Cardholders had outstanding returns in both current and overdue categories and 21 cardholders had outstanding returns in more than one category of overdue returns.

The average age of the 622 returns processed in June 2010 was 46.5 days. Against this average 85% of claims were processed within 60 days of the statement date i.e. before the end of the one to 30 day overdue period. The decline in the average age of processed returns from last quarter is mostly due to the culmination of minor administrative delays attributable to staff changes in some local administration units.

The reasons for the delay in processing some reconciliations to completion include:

- officers outside the Metropolitan Police District (MPD) and unable to submit claims in a timely manner and
- the time taken to approve and process claims, for example time in transit, return of forms to cardholders to remedy errors, omissions and/or, provide fuller explanations to supervisors.

Under the current scheme, the risk of fraud has been reduced by applying an annual spend limit on each cardholder. Of the 2,381 active cards, 80% (1897) cardholders are on the lowest annual spend limit of £5,000.

The DARA audit of the Barclaycard processes is in progress.