

**APPENDIX 1 – DETAILED UPDATE ON ALL OUTSTANDING HIGH RISK AUDIT RECOMMENDATIONS
(as at 28 October 2010)**

Ref No.	Crime related property - TP Lead <i>(TP lead with HR (Logistical Services) activity required to implement this recommendation)</i>	<p align="center">Update on the one outstanding High Risk recommendation - raised August 2008</p>	<p align="center">Target date for completion</p>
1	<p>Strategic Framework & Culture Recommended that:</p> <ul style="list-style-type: none"> • <i>The current processes, guidelines and instructions for the management of crime property are consolidated into a strategic policy that is approved by Management Board and that:</i> <ul style="list-style-type: none"> ○ <i>Includes a performance management framework at corporate and operational level</i> ○ <i>Identifies and documents the specific arrangements required for central departments and the overlap between BOCUs and central departments.</i> • <i>Documents cash handling requirements</i> <ul style="list-style-type: none"> ○ <i>Includes monitoring arrangements to ensure compliance with policies and procedures</i> • <i>Clarifies roles and responsibilities for processing and managing property, inc the roles of operational officers, property staff, the Crime Property Manager and SMT Lead</i> • <i>Is supported by documented and approved corporate and local procedures</i> 	<ul style="list-style-type: none"> • HR Logistical Services' Criminal Exhibit Stores (CES) taken corporate lead in partnership with other stakeholders. Director of Logistical Services, HR agreed to fulfil role of ACPO nominated lead. • Monitoring and compliance is to lie with the individual operational units and a team within TP Emerald Custody Directorate is working in partnership with CES to address the issues identified. • Cash handling guidelines were issued to TP BOCUs on 5 August 09. • Parts of this recommendation will be covered by any new asset tracking application which TP Emerald Custody Directorate is currently working on with CES. • Draft policy "Retention and Disposal of Crime Related Property and Property Found in the Street" will be submitted for publication, together with updates to the manual. • Follow up report issued by DARA in July 2010. • Also see corporate B/OCU issues audit (as one recommendation cross refers - DoR leading) <p>July 2010 Update A DARA Follow-Up audit commenced earlier this year and the final follow up report from DARA was received on 27 July 2010. The TP Development Programme is reviewing the structure of the link commands. Any changes made will be reflected in the documentation of the management framework which is being written by the TP Emerald Exhibit Management Team. The TP model will set the standard to be adopted by other central departments. Target Date: December 2010. The MPS Exhibit and Property Manual will be reviewed and points 1 - 3 (re Monitoring and supervisory checks, property restoration and general checks and procedures for checking exhibits and cash to and from source records to confirm the integrity of the entire process) will be addressed as necessary. Target Date: September 2010</p> <p>October 2010 Update: Action remains unchanged since previous update, although there has been some slippage on the work to review the MPS Exhibit and Property Manual and a revised target date of December 2010 has been assigned as more realistic.</p>	End of Dec 2010

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Ref No.	<p align="center">Palace of Westminster - SO Lead <i>(SO lead with HR consultation required to implement this recommendation)</i></p>	<p align="center">Update on the one outstanding High Risk recommendation - raised January 2008</p>	<p align="center">Target date for completion</p>
2	<p>Fire and Security Officers at PoW perform a variety of rostered shifts and claim significant and regular overtime and premium payments. Recommended that:</p> <ul style="list-style-type: none"> • <i>SO17 SMT undertake, in consultation with HR and the PoW, a further documented review of the current procedures in particular to look at:</i> • <i>The contracts and rosters to ensure that they are appropriate achieve best value and protect the interests of the MPS and the individuals concerned.</i> • <i>The degree to which payments comply with MPS rules and regulations.</i> • <i>The systems for processing and monitoring hours worked and amounts claimed to ensure best value.</i> 	<ul style="list-style-type: none"> • Roster for Band T Security Officers working at search points around the Parliamentary Estate formally reviewed during Summer 2008. As a result, new roster for these officers introduced on in October 2008. • SO17 Police Staff have standard MPS/MPA contracts, which comply with present MPS HR and Pay & Pension policies. Payments to personnel currently comply with MPS and local policies. Formal documented local review of pay related payments took place in February 2009. SO17 is satisfied that the existing systems for processing and monitoring hours worked and amounts claimed represent best value to the MPS and PoW. • Follow up audit report issued by DARA in December 2009 and response highlighted that two of the three elements of this high risk recommendation have been implemented. The outstanding element relating to the contractual and rostering arrangements that lead to the payment of Shift Disturbance Allowance and Premium Payments is being reviewed and is subject to further continuing discussion. Meeting between SO17 and DARA in October 2009 highlighted need for outstanding high risk recommendation needs to be addressed at corporate level to allow local action to be taken. • New contract for PoW came into force from 1 April 2010 which increases BWT for Band T Security Officers. OCU commander SO17 is currently liaising with HR Directorate regarding the introduction of new terms and conditions for the new recruits. This will introduce a Flexibility Allowance and bring an end to Premium Payments for weekend working. Awaits agreement from HR as this is now a HR Pay and Policy issue which will require negotiations with Trade Unions and Federation and any further progress will be lead by HR. <p>July 2010 Update: Discussions regarding the introduction of revised terms and conditions for new Band T Security Officers are now complete. The introduction of the Flexible Roster Allowance has been agreed and set at 8%. This allowance replaces Premium Payments for weekend working and will be applicable to all new Band T Security Officers. It is intended to offer existing security staff the opportunity to change from their existing terms and conditions to the revised scheme.</p> <p>October 2010 Update:</p> <p>This recommendation is now considered closed by the business and awaits approval by DARA.</p>	<p>Target date to be advised subject to DARA / SO / HR agreement.</p>

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Ref No.	Security vetting and clearance - SO Lead	Update on the two outstanding High Risk recommendations - raised March 2009	Target date for completion
3	<p>Approval for the creation of a new centralised Vetting Unit has been given following agreement between ACSO and ACSC. Recommended that Senior Management in the new unit develops a strategy for approval by Management Board that;</p> <ul style="list-style-type: none"> • <i>Supports National and Corporate Policy.</i> • <i>Includes clearly defined roles and responsibilities;</i> • <i>Sets out governance arrangements including the remit of the Departmental Vetting Officer;</i> • <i>Contains a requirement for designated Business Group Vetting Officers to identify the levels of clearance required for key posts within their BGs and to document clearly the rationale;</i> • <i>Sets out monitoring and review activities;</i> • <i>Is supported by appropriate, documented and approved corporate and local procedures;</i> • <i>Includes a requirement for KPIs to be set and monitored.</i>----- <p>Units within SCD and SO are both responsible for different aspects of the vetting system and both maintain separate stand alone IT systems. To improve control over record keeping it is recommended that;</p> <ul style="list-style-type: none"> • <i>Each BG Vetting Officer maintains details of non MPS staff clearance requests submitted to the central vetting unit</i> • <i>An independent central list of all non-MPS personnel is established by a designated individual in liaison with each Business Group</i> • <i>The vetting unit compares a sample of individuals on this list against the access logs and their database of non MPS staff who have been security cleared;</i> <p><i>A central database is maintained showing the security clearance status of all MPS staff and contractors.</i></p>	<ul style="list-style-type: none"> • MPS Vetting Policy closely aligned to ACPO National Vetting Policy (NVP) and Home Office Circular 54/2003, which are currently under review. Publication of v3 NVP will then allow MPS to carry out a full review of its policies. No publication date is currently available. The management and staffing structure will be agreed prior to amalgamation and reviewed within 6 months • Governance will be reviewed in discussion with the Chairs of MPS Vetting Board, METSEC Board and PSSC and will be published once agreed. • NSVU currently update MetHR when MPS staff have been vetted and are working through back record converting. <hr/> <ul style="list-style-type: none"> • SCD26 Vetting Unit in agreement with HR Recruitment update MetHR with MSC and 10 year renewal results. Warrantor could be required to facilitate this purpose. However, MetHR is the ideal location for a central database of all cleared persons but is only used for MPS employees not NPP. To achieve this will require HR directorate to direct that NPP are placed on MetHR or a link between Warrantor, or a replacement database, and MetHR. • In October 2009 Management Board agreed that the two vetting units in SO and SCD should remain separate at present in order that the good performance in each could be maintained. There is a decision pending from ACPO as to whether the MPS will conduct part of the National Security Vetting process on behalf of the police service. Once this decision is made the MPS will be in a position to revisit the decision of where vetting should sit. This was presented to SOP at its November meeting. <p>July 2010 Update SCD's vetting paper went to Governance Board on 12.7.2010 and members agreed the recommendation to move the functions carried out in SO vetting unit to SCD26 with the approved budget to complete the functions and workload. The paper is to be submitted to the MPA Communities, Equalities and People Committee (CEPC) with the necessary changes on 02.09.2010.</p> <p>October 2010 Update The submission of the paper to the CEPC has been delayed until 4 November 2010.</p>	<p>A revised target date will be determined by the outcome of Management Board's decision. - Revised target date March 2011</p> <p>A Follow-up audit is being scheduled to take place in third/fourth quarter of 2010/11</p>

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Ref No.	Health and Safety legislation implementation - HR Lead	Update on the one outstanding High Risk recommendations - raised January 2009	Target date for completion
5	<p>At present the MPS Accident reporting system MetAIR does not provide the MPS with the means to provide data, which can assist in decision making at a corporate and local level. The need for a fit for purpose accident monitoring and reporting system is increased by the introduction of the MPA/MPS annual assurance process for health and safety. Recommended that:</p> <ul style="list-style-type: none"> A review is carried out of the information requirements for the accident report system and that the MetAIR system is either upgraded or replaced. 	<ul style="list-style-type: none"> The existing MetAIR system will be replaced as part of the Transforming HR Project. The replacement MetAIR system under the THR project is integral to the THR IT solution. There is no scope to bring forward the use of the new MetAIR system prior to the revised THR “go live”. <p>October 2010 Update:</p> <p>The Go Live date for THR has been confirmed as 9 November 2010 and has been reported via the MPS Intranet site.</p>	Second half of 2010
Ref No.	IS/IT Access & Usage - DoI Lead	Update on the one outstanding High Risk recommendation - raised April 2009	Target date for completion
6	<p>Recommended that:</p> <ul style="list-style-type: none"> <i>The DoI develop a strategy for delivering security awareness training to ensure all users are aware of their roles and responsibilities for accessing and using MPS assets, data and information.</i> <i>Delivering security awareness should be monitored to correlate against improvements in security.</i> 	<ul style="list-style-type: none"> There are currently a number of initiatives in place e.g. ‘Computers and You’. Information compliance is undertaking a review of current training deliverables to establish whether a gap exists and to make recommendations to the METSEC Board. If necessary, a business case will be developed for consideration by the MPS Training Board. The findings of the Information Security Training Review presented to METSEC Board 11 December 2009 who approved the recommendation to rationalise existing training with a view to providing consistent messages, reducing overlap and where possible introduce a ‘pass’ or ‘fail’ element. Training will be complemented with an Information Security Awareness campaign to regularly reinforce the security message. Officers and staff identified who commit minor breaches of the Information Code of Conduct will be required to retake the security training package. Draft Training Strategy to be presented to METSEC Board on 26 May 2010. <p>Update July 2010:</p> <p>Draft Training Strategy presented to May METSEC Board. Minor comments received in response. Paper was resubmitted to July METSEC Board (30/7/10) at which the Training Strategy was accepted subject to the changes / comments the Board made being incorporated. The Training Strategy will now go to the DOI Enterprise Architecture Board for ratification.</p> <p>October 2010 Update:</p> <p>The Security Awareness Strategy will be assessed against the outputs of the Security Culture Survey to ensure it addresses all relevant awareness shortfalls and be submitted to the DoI Enterprise Architecture Board for 1 November 2010.</p>	Revised target date end of November 2010
Ref No.	Crime Reporting Information System - DoI Lead	Update on the two outstanding High Risk recommendations - raised August 2009	Target date for completion
7	This audit was a follow-up to the one completed	<ul style="list-style-type: none"> Current MPS Strategy in relation to CRIS, involves making the best use of the current infrastructure, and where 	Considered closed

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	<p>in August 2007, on the Crime Reporting Information Systems (CRIS). Recommend that: -</p> <ul style="list-style-type: none"> Formulate, develop and establish an IS/IT strategy for CRIS in line with the MPS Information Strategy to ensure that it meets the long term aims and objectives of the MPS and Bichard recommendations <hr/> <p>Consider the feasibility of transferring crime records not related to the MPS electronically to/from other police forces to ensure safeguarding sensitive information.</p> <p>(this recommendation has been considered, however due to the high cost of fully implementing a system that has not been put into practice - existing manual process therefore continues to be applied), therefore further recommendation: -</p> <ul style="list-style-type: none"> the oversight and control of transferring crime records to other police forces is regularly reviewed and reported to DoI management. 	<p>necessary replacing any obsolete components (hardware and software) to maintain the resilience and performance of the delivery of the CRIS service.</p> <ul style="list-style-type: none"> Business case and CRIS infrastructure strategy briefing paper drafted, both covering the period 2009-2013. Work detailed in the business case will ensure the service remains fit for use up to and through the Olympics Beyond 2013 the IPI Programme will look to decommission many legacy systems including implementing a replacement system for CRIS. CRIS team will continue to engage with IPI to ensure that CRIS is maintained up to at least 2013, until IPI takes over responsibility for these activities. This will be reflected in the SSA led ICT roadmap. Business case which has had Capital Programme funding and started July 2010 takes into account current business requirements and the IPI programme so that consideration is given to balancing the return on investment with the required life of the service. <p>October 2010 Update: At a meeting held between DoI and DARA. DARA have accepted that, subject to a minor rewording of the DoI response, this recommendation has been addressed and can therefore be considered as closed. DARA confirmed that this recommendation is now closed</p> <hr/> <ul style="list-style-type: none"> Approximately 6,000 crime records per year are transferred out of the MPS by fax by individual boroughs. Crime records are also transferred into the MPS into individual boroughs. Territorial Policing (TP) recognise that there are significant risks with this process and that there are clear business benefits of a central unit undertaking the activity through a more secure means than fax. TP envisaged that the best unit to take on this work was the new CRIB (Crime Reporting Information Bureau. TP Emerald, CRIB Manager has reported that the CRIB Project is now included in the 2010/11 Mid-Term Financial Plan for TP and is hopeful that the CRIB rollout will begin this financial year. It will require the recruitment of additional staff to manage the centralised demand and current vacancy restrictions on recruitment mean that this cannot be done until CRIB rollout has been approved. Their most recent plan, subject to Management Board approval, is to begin with a CRIB pilot on NW Area towards the end of 2010 and into 2011. If these timescales can be met, they hope to be in a position to take on transferred crime at the start of 2011. Once a CRIB is in place to manage the demand the technical capability can be switched on with immediate effect. DoI will then undertake a security accreditation of the service, which will be managed internally. The reporting and control of the transferring of crime will be managed by CRIB. From the internal audit recommendation and an IT perspective the technical feasibility of transferring crime records that fall outside the responsibility of the MPS has been considered and therefore this recommendation should be considered closed. <p>September 2010 Update:</p> <ul style="list-style-type: none"> At meeting between DoI and DARA, DARA have accepted that the original recommendation is now closed however the further recommendation namely the oversight control and reporting of crime transfers by DoI Management has not yet been addressed adequately. Whilst it is recognised that TP's proposed CRIBs would deal with the transfers of crime in the longer term, evidence is still required to demonstrate action taken in the interim and that this was still a DoI responsibility from a security of information perspective. A revised response has been produced with input from TP and submitted to DARA. <p>October 2010 Update: DARA confirmed that this recommendation is now classed as medium risk.</p>	<p>by DoI and confirmed by DARA</p> <hr/> <p>Now considered classed as medium risk by DoI and confirmed by DARA</p>
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Ref No.	Diplomatic Protection Group - SO Lead	Update on the one outstanding High Risk recommendation - raised February 2009, now implemented from MPS perspective	Target date for completion
8	The Home Office is reviewing the Dedicated Security Post (DSP) funding arrangements	<ul style="list-style-type: none"> MPA Members (as appropriate) and the Home Office up to ministerial level are aware of the situation and are continuing to consider the under funding of DSP and the risks to which the MPS is exposed. A report submitted 	Complete from MPS perspective

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	<p>aiming to change them for the 2009/10 bidding process and the MPA Treasurer is involved in the process. Recommended that :</p> <ul style="list-style-type: none"> <i>The MPA Treasurer continues to monitor progress on DSP under funding and reports the latest position to the MPA Counter-Terrorism and Protection Services Sub-Committee</i> 	<p>to September 2009 Counter-Terrorism and Protective Services Sub-Committee to update progress to date. The MPA Treasurer continues to monitor progress with all appropriate bodies and report as appropriate.</p> <ul style="list-style-type: none"> Response from the Home Secretary received on 26 June 2009, and following internal MPS discussions ACSO and the MPA Chief Executive met with Home Office officials on 18 August 2009. It was agreed at the meeting that the Home Office would write to MPS/MPA regarding proposals for reform. Home Office OSCT (Office for Security and Counter Terrorism) prioritised funding 2009/10 DSP inflation shortfall out of under spends in other budgets. Home Office view is that DSP Grant is a contribution to costs but it will look at setting a 'floor' to the level of contribution. Response received early November 2009 from the Home Secretary indicating that the Home Office need to do some further work on the options for reform of the DSP grant mechanism itself and that both the MPS and MPA have made constructive suggestions about this. The Home Secretary is sympathetic to the MPS request to have additional funds in this financial year to cover the shortfall in inflation provision on the existing grant. The Home Office will continue its dialogue with the MPS and MPA to come up with proposals to improve the present MPS mechanism. <p>Update - from MPA Treasurer (May 2010) - John Donlon (National Co-ordinator Protect) completed his review of DSP grant earlier in the year, which has put the allocation of funding on an objective risk assessed need basis. The results of this review left MPA funding virtually unchanged (it is a zero sum game nationally) although there were significant re-allocations of funding between some authorities. This was approved by the Finance and Workforce Planning Board in February and signed off by Ministers in March. The MPA / MPS may still believe it is underfunded, but at least the underfunding (if any) is now evenly and objectively spread around the country.</p> <p>On Protection the situation is complicated because there is an independent committee which sits and determines who should receive protection. However, these decisions are not supported by money and so historically there has been a serious mismatch between identified protection needs and the available budget. Operationally the Commissioner (or territorial Chief Constable) has some discretion over the actual protection provided i.e. armed officers, physical protection of assets and technological protection (alarms etc). MPA Treasurer's understanding is that the issue of underfunding has been the subject of discussion between the MPS (Commissioner), the MPA (Catherine Crawford) and the Home Office. MPA Treasurer will make some enquiries to ascertain the current status of those discussions.</p> <p>Of course we need to bear in mind that the Home Office view is that DSP grant is a contribution to costs incurred, not a re-imburement of actual costs, but that does not stop us from arguing for a higher contribution.</p> <p>October 2010 Update (provided by MPA):</p> <p>On receipt of the expectation to find 25% savings in the DSP grant, the MPS requested that the tri partite work together to identify cuts, this was agreed and this work is in train. Report to the tri partite board by the end of October 2010.</p>	<p>Recommendation is for MPA Treasurer to progress</p>
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Ref No.	Royalty & Specialist Protection - SO Lead	Update on the one outstanding High Risk recommendation - raised March 2009, now implemented from MPS perspective	Target date for completion
9	The Home Office is reviewing the Dedicated	Please see wording of Diplomatic Protection Group above - high risk recommendations are identical.	Complete from MPS

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	<p>Security Post (DSP) funding arrangements aiming to change them for the 2009/10 bidding process and the MPA Treasurer is involved in the process. Recommended that :</p> <ul style="list-style-type: none"> • <i>The MPA Treasurer continues to monitor progress on DSP under funding and reports the latest position to the MPA Counter-Terrorism and Protection Services Sub-Committee.</i> 	<p>October 2010 Update - see response for high risk recommendation on Diplomatic Protection Group audit (ref no 8 in this table)</p>	<p>perspective Recommendation is for MPA Treasurer to progress</p>
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Ref No.	Resourcing and Management of Specials - TP Lead	Update on the one outstanding High Risk recommendation - raised June 2010	Target date for completion
11	<p>1. The recruitment target is reviewed to ensure that the 2 million hours of policing per annum target required by the 2012 Olympic and Paralympic Games is achieved. The outcome of the review is reported to the MPA.</p> <hr/> <p>2. A timetable with target dates for each stage of the MSC Step Change Project is put in place by MSC OCU Senior Management and regular progress reports on the achievement of targets is provided to Management Board and the MPA.</p>	<ul style="list-style-type: none"> • A paper to clarify the overall growth target of the MSC by 31/03/2012 was due to be presented to Management Board on 28 June, however presentation of the paper was postponed. The paper has been developed since that date and was re-presented for approval to Management Board at its meeting on 11 August 2010. The Management Board on 11 th August 2010 noted the paper and agreed: <ul style="list-style-type: none"> ○ to an MSC establishment target of 6,667 officers by 31 March 2012 delivering 1.3 million hours per year; ○ that setting an MSC establishment target of 10,000 by 31 March 2015 remains aspirational but not achievable at this time; ○ that 6,667 MSC officers will meet the MPS obligation contained within the original Home Office funding linked to the MSC Olympic growth; ○ that the funding shortfall of £1.4m will be met from the SIP fund to support the delivery of 6,667 MSCs. <p>October 2010 Update: A paper is being prepared by Head of Profession to be submitted to DARA for them to consider accepting the closure of this recommendation in light of decision taken at Management Board.</p> <hr/> <p>Timetable set out within a Project Plan has been approved by MSC Strategic Programme Board with quarterly progress reports to Management Board and the MPA</p>	<p>Considered closed by MPS but awaits DARA approval</p> <hr/> <p>Implemented prior to issue of the report</p>

Ref No.	Allowances and Expenses - DoR Lead	Update on the one outstanding High Risk recommendation - raised August 2010	Target date for completion
12	<p>To improve decision making, transparency and consistency we recommend that the main elements of the scheme in relation to</p>	<p>These payments are seen as divisive and not particularly liked by managers or Federation. Whilst the ideology of a review of these payments holds merit, the practical implications for the business of removing payments that have</p>	<p>Commence in May 2011 if not</p>

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<p>SPP are further reviewed by HR to consider whether its application within the MPS is appropriate to meet its aims and objectives. This should include.</p> <p>Further guidance/ definitions for each of the key criteria.</p> <p>A requirement to retain documentation that supports decision making processes at all levels, including the rationale.</p> <p>A full HR Pay and Benefits review of all posts within the MPS including those that do not currently receive SPP.</p> <p>An appropriate methodology for selecting designated B/OCUs and posts and for determining the amounts to be paid.</p> <p>A requirement for post event documented reviews of payments made and an annual, documented review process to ensure the system is working effectively.</p> <p>The scope of the current MPS review of SPP funding arrangements is expanded to provide clarity in respect of budget management responsibilities for SPP and CRTP and a consistent approach for dealing with SPP payments within externally funded units.</p>	<p>previously been in place is met with great reluctance. It is envisaged that these payments will be replaced. The On Call Allowance that is currently being discussed at National level will take part of the funding from the existing SPP payments, so further changes will result. To review this at the current time, with the new HR model shortly to be implemented and the unknown implications from the HO would not be an effective use of resources. Management will begin this review in 12 months time if this has not been superseded by the work of the HO.</p> <ul style="list-style-type: none"> • Further guidance from the HO would be welcomed. Further guidance and definition from within could only effectively be given once a review has been conducted as detailed above; • Each Business Group has conducted the review of posts within its area of responsibility. The need for them to maintain and retain records of their considerations in respect of 2010 payments and thereafter will be requested by the Pay & Benefits team. HR Head of Pay and Benefits will be circulating the requirement of rationales to support the decision making process for SPPs to the Business Group leads ahead of the 2010 process. This instruction will include the requirement for this paperwork to be sent to the Head of Pay and Benefits for retention; • As indicated above, this would form part of the review in 2011, if work has not been superseded by the HO; • With the current strength of the organisation it may be specified B/OCUs may not be required. The 4 year qualifying criteria does not present Equal Pay issues for the organisation, so this review would address these outstanding issues; • As indicated above this would form part of the review in 2011 if work has not been superseded by the HO. <p>October 2010 Update:</p> <p>No change to the above response made at the time of the publication of the report</p>	<p>superseded by the work of the Home Office</p> <p>Ahead of the 2010 payment process.</p>
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