

Mayor's Office

Len Duvall AM OBE

Chair

Metropolitan Police Authority

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13 JUN 2007

Dear Len

2008-09 GLA Group Budget Guidance

The purpose of this letter is to issue formal guidance to the Greater London Authority and the functional bodies covering the preparation of budget and business plans covering the three-year period 2008-09 to 2010-11.

The overriding aim is to develop budget and business plans that accurately reflect the aims, objectives and priorities set out in the guidance, and they include the GLA Group continuing to do more to tackle climate change.

You will see from the guidance that the process leading up to the receipt of budget submissions in November is similar to last year. Interim information is required by the end of September, and comprehensive business plans are expected to be available towards the end of November.

In framing my budget proposals I will have due regard to the financial impact of the annual precept on Londoners. To assist with that it is essential that my finance officers are kept up to date on financial matters that have may have an important bearing on the GLA Group Budget and Council Tax Precept. Accordingly, functional bodies should provide the GLA with:

- a) copies of all budget related reports as soon as these are finalised; this includes expenditure/ income proposals that, if approved, would materially change the future year forecasts included in the Mayor's published budget document for 2007-08;
- b) copies of any financial submission, return or other financial information which is to be sent to government departments before it is finalised.

The above information is requested in accordance with the provisions of sections 110 and 125 of the GLA Act 1999.

GREATER **LONDON** AUTHORITY

I am pleased that in previous years our officers and advisers worked well together in the development of the budget. I look forward to seeing this close working continue during the coming year's process.

Yours sincerely



Ken Livingstone
Mayor of London

Copies to: MPA Chief Executive and Clerk to the Authority
MPA Treasurer
MPS Commissioner
MPS Director of Strategic Finance
GLA Executive Director of Finance and Performance