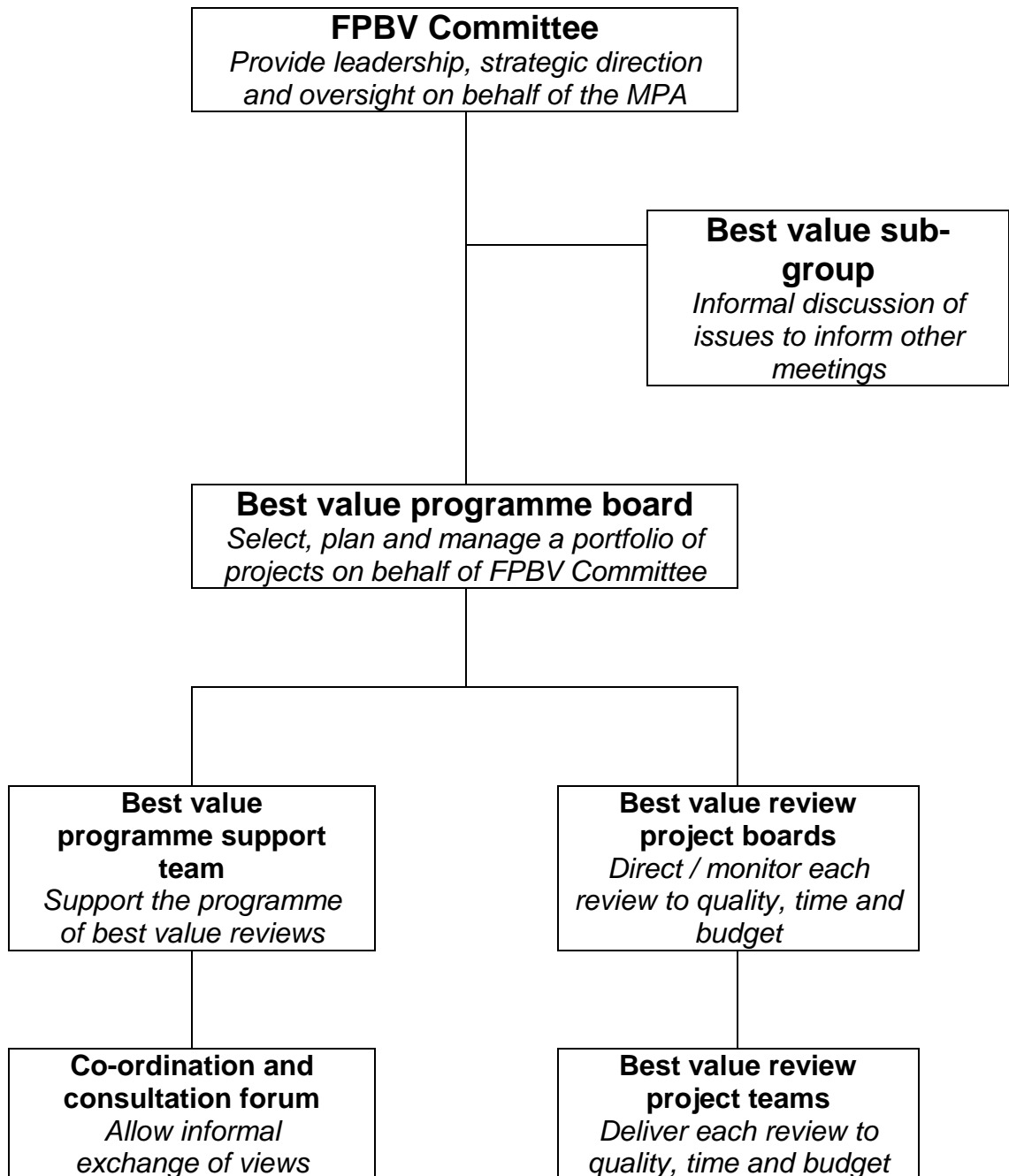


**CURRENT MANAGEMENT ARRANGEMENTS**



### TERMS OF REFERENCE FOR BEST VALUE PROGRAMME BOARD

#### Remit and responsibilities (see *Figure 1 for relationships*)

To oversee the development and delivery of the best value review programme and associated supporting work.

1. To commission individual best value reviews and agree initial management arrangements and scope.
2. To approve the Project Initiation Document for the review.
3. To monitor progress of each review with respect to:
  - *emerging findings and conclusions;*
  - *the project plan (time, cost and quality);*
  - *compliance with good practice guidelines for best value reviews;*
  - *principles of good practice for project management.*
4. To approve significant changes to agreed plans and proposals for a review.
5. To approve interim and final reports for formal consideration by members.
6. To decommission a review following consideration of the final report.
7. To ensure management arrangements are in place to deliver and monitor a review's implementation plan (including measurement of costs and benefits).
8. To monitor progress of actions and tasks related to any work in support of the best value review programme.

#### Membership

Reshard Auladin (Chair), Jennette Arnold, Richard Barnes, Cindy Butts, Cecile Lothian, Richard Sumray plus the lead member for each best value review<sup>1</sup>. Catherine Crawford (Clerk) and Derrick Norton (Best Value Manager).

Ian Blair<sup>2</sup> (Deputy Commissioner), Phillip Hagon (Director of Quality Performance and Review) plus the MPS project board chair for each best value review. Barbara Riddell (Director of Corporate Development) and Diana Marchant (Best Value Programme Manager).

- *Papers to be copied to Treasurer and Director of Resources*

**Frequency of meetings:** Monthly.

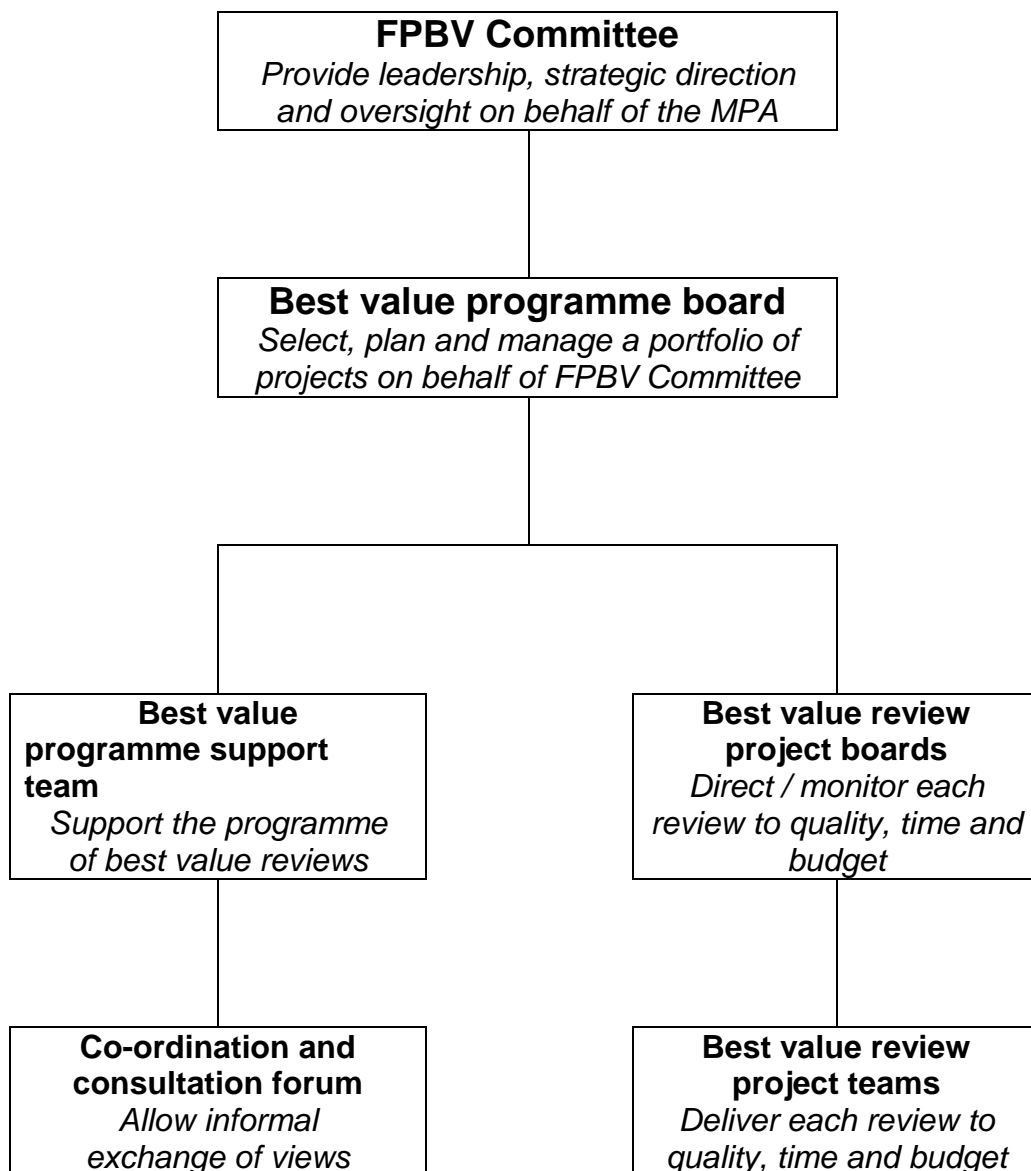
**Support:** MPA Secretariat.

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<sup>1</sup> As relevant to the agenda for each meeting.

<sup>2</sup> Tarique Ghaffur (AC Policy, Review & Standards) to deputise.

**Figure 1: Relationship of revised management arrangements**



**UPDATE ON DEVELOPMENT OF BEST VALUE NATIONALLY**

1. The APA is collating feedback on DETR proposals related to s16 of the Local Government Act 1999. The proposals represent extensive changes to best value legislation in order to facilitate joint working by best value authorities with others in the public, private and voluntary sectors. MPA officers are meeting to discuss initial input to the APA.
2. District Audit's audit of the MPA's policing and performance plan 2001/02 is ongoing (to report by June 30). The APA will be collating police authorities' experience of this year's audit of the plan.
3. Home Office, APA and ACPO representatives are reviewing best value statutory guidelines (issued in DETR Circular 10/99) to see if and how they ought to be revised to better reflect the police authority role (rather than the local authority role). Proposed revisions will be circulated for consultation in due course.
4. The APA is reviewing the suite of BVPIs for use in 2002/03. Again, proposed revisions will be circulated for consultation in due course.
5. The APA has asked for a member and officer nomination to sit on an APA 'best value network' to support the APA 'best value policy group'. The lead member and best value manager have been nominated.