

RESOURCES AND PRODUCTIVITY AND PERFORMANCE SUB-COMMITTEES OUTLINE WORK PROGRAMMES FOR 2009

MEETING	RESOURCES SUB COMMITTEE ITEM	PRODUCTIVITY & PERFORMANCE SUB COMMITTEE ITEM
January 09	Half Hour Induction (Private informal session for members)	No meeting
	Update on Procurement Strategy	
	Police use of Resources (PURE)	
	General Procurement items (award of contract or business cases)	
February 09	Half Hour Induction(Private informal session for members)	INFORMAL MEETING WITH MPS Topics for discussion to include Service Improvement Programme Benchmarking Zero based budgeting (possible pilot)(Discussion with MPS to suggest a subject area) Strategic Resource Leverage Development of Productivity Measures Value for Money Exercises Development of Output based costing measures
	General Procurement items (award of contract or business cases)	
	Treasury Management 3 rd Quarterly report	
March 09	Half Hour Induction (Private informal session for members)	Invitation to HMIC to present on strategic resource leverage.
	Estates Strategy	
	Capital Programme – quarterly review	Performance/productivity Measurement
	Capital Monitoring – report from MPS to enable detailed understanding of MPS process and systems in use	

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	General Procurement items (award of contract or business cases)	
April 09	Half Hour Induction (Private informal session for members)	
	End of year report - Capital	Invitation to the Audit Commission to speak on efficient use of resources and Comprehensive Area Assessments.
	IS/IT Strategy	
	Resources Sub Committee to organise an informal meeting/awayday to look at big financial/planning issues with the MPS	
	General Procurement items (award of contract or business cases)	
May 09	Treasury Management 4 th Quarterly report	
	Resources Sub Committee to organise a general Members briefing session on current financial issues and risks.	Invitation to strategic partners (TBA) to present to the sub committee
	General Procurement items (award of contract or business cases)	
June 09	Capital Programme - End of Year detailed report	Review of Forensics Update on the development of operational policing measure/front line deployable hours
	General Procurement items (award of contract or business cases)	
July 09	Budget review of reductions and growth (Private informal session for members)	Update on development for the replacement for Activity based costing
	General Procurement items (award of contract or business cases)	
August 09	No meeting	

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September 09	If needed – further review of reductions and growth(Private informal session for members)	Review of ‘Seasonality’ policing and its cost effectiveness-Christmas policing etc Response on the possible zero based budgeting pilot
	Capital Programme - 2 nd Quarterly Monitoring report	
	Treasury Management 1 st Quarterly report	
	General Procurement items (award of contract or business cases)	
October 09	General Procurement items (award of contract or business cases)	Benchmarking
November 09	Draft Budget Submission	6 Monthly update on progress of the Service Improvement Programme
	Treasury Management 2 nd Quarterly report	Use of custody suites – review of effective /efficient use of resources
	Resources Sub Committee to organise a general Members’ briefing session two weeks before the formal November full Authority (for formal agreement of the budget)	
	General Procurement items (award of contract or business cases)	
December 09	Capital Programme - 3 rd Quarterly Monitoring report	6 month Review of performance/productivity measures
	General Procurement items (award of contract or business cases)	

Notes on Resources Sub Committee

1. Individual Procurement/IT/Estates business plans/approval to contract award can come to any of the monthly meetings on an ongoing basis for detailed assessment. Promote clear forward planning of future business in all 3 areas by MPS.
2. Possibility of informal visits e.g. to Resources staff units in Empress State Building to further the sub-committee's work. Increased emphasis on feedback from front-line and public users of the resources, and on external benchmarking, value for money, and input from external sources like the HMIC, NPIA and Audit Commission.
3. It is planned to have a private informal half hour induction in the first 4 meetings – subjects still to be decided
4. Delegation for procurement to be decided at first meeting and reported to the January Finances and Resources Committee