

DNA SAMPLING PROCESS IN CUSTODY

Take Fingerprints and photograph of all subjects.

Establish Identity (PNC/NAFIS LIVESCAN).

Check DNA Status on PNC.

Is there a DP (DNA Profiled)/DC (DNA Confirmed) marker on PNC with a barcode number above 96XXXXXX or starting with 3XXXXXXX?

YES

DO NOT TAKE DNA SAMPLE.

Note

The Investigating Officer may take a PACE sample in this instance if:-

1. It is a serious case.
2. No FP confirmation on PNC.
3. The OIC is not convinced with the confirmation of identity during the custody process. If sample required follow the sampling process.

NO

A NEW PACE SAMPLE IS REQUIRED

(Do not take a DNA sample if the subject is in custody as a place of safety under the Mental Health Act 1983.)

Sampling Process

NOTE UNDER PACE YOU CAN ONLY TAKE ONE SET (KIT) OF SAMPLES IN THE COURSE OF AN INVESTIGATION.

Fully complete the PACE form within the kit.

Sample subject for DNA (use both swabs in Pace kit)

Ensure integrity of sample by doing the following:-

- Place only one swab in to each tube placed the correct way.
- Place samples directly into the tubes, ensuring lids are closed correctly.
- Use barcodes from within the kit to minimise transcription errors.
- Place the tubes and completed forms directly in to the bag and seal the inner bag.
- **VERY IMPORTANT**
Conduct a Quality Assurance (QA) check - ensuring all numbers match on the PACE kits, PNC, and NSPSIS.
- Mark **EVIDENTIAL** clearly with a black marker across the paperwork and bag.

(Please note conducting a thorough QA on your kit before submission will minimise the risk of rejection within the MPS DNA Services Unit.)

Place completed kit into freezer as soon as possible for collection by despatch to the MPS DNA Services Unit.

(Note all PACE samples to go through the MPS DNA Services Unit - unless urgently required for the case, when they can be submitted directly to the Forensic Service Provider - Discuss with the DNA Unit prior to submission in **all** urgent cases)