

Bureaucracy Taskforce

MANAGEMENT BOARD LEAD: DEPUTY COMMISSIONER

Proposals & status	Details	Delivery Owners	National Activities and time scales	Diversity	Efficiency savings	MPS position/planned activity/monitoring
Fixed Penalty Notices	Proposes an extension of the current FPN system for process offences	Supt Moore, CJ	A scheme for disorder FPN developed including necessary primary and secondary legislation. Piloting of 11 disorder offences started in 3 force areas in August 2002. Due to finish Sept 2003. Evaluation and implementation 2004	15% of 201 tickets issued to visible ethnic minorities.	To 3/03 210 FPNs issued. 138 for D/D & 43 for Sec5. Payment rate of 44%. Evaluation awaits at end of pilot.	MPS pilot site Croydon. Is being used more as a case disposal option within custody suite rather than retaining officers on street. Further training carried out at Croydon. W/c 20th Jan 2003. Trial due to end August 2003
Street Bail	Front line disposal option. Officers to require a suspect to attend a police station at a given date and time rather than taken into immediate custody	Commander Given	Recommendation welcomed. Incorporate in Home Office/Cabinet Office review of PACE. October 2003	None identified	None quantified	Amendment to S30 PACE. Included in Criminal Justice Bill. Commons Report Stage April 2003. . Meeting held 12th February to 'reality check' guidance. Home Office Draft guidance by April 2003 DAC House ACPO lead.
e-Policing	The police portal currently delivers a minor crime reporting service. This is a funded expansion programme to deliver new services.	Ailsa Beaton Director of Information	Police portal introduction has been funded. Priority is for interactive on-line services with the citizen.	Facilities offered will make access to the MPS easier than traditional methods	None quantified	MPS committed to meeting the Government agenda to provide electronic services to citizens by 2005. The strategic aim of the MPS is to deliver services electronically when possible by: identifying and defining those services which can reasonably be delivered electronically investigating and developing the infrastructure to provide a range of service delivery options; implementing the e-services, providing clearly defined, compelling, citizen-focussed services. MB agreed the strategic aim.

<u>Remote Access to Information</u>	Removing necessity for officers to return to station to deal with information.	Ailsa Beaton Director of Information	£500m provided for introduction of Airwave, revised PACE A on stop search before Parliament, and begin a phased implementation of Rec. 61 Lawrence Inquiry.	None identified	Pilots due to take place this year will as part of their terms of reference include estimating the efficiency gains that such facilities can make available	MPS will be piloting an IT - based approach to Recommendation 61 in the latter half of 2003.
<u>Bureaucracy Scrutiny Framework</u>	To provide forces with guidance and a checklist of measures for policy makers.	Dave Wilkinson Policy Clearing House		All policies reviewed to ensure compliance with the Race Relations Amendment Act, in consultation with DCC4 & CRE	work on a base line to identify and measure savings planned for later this financial year	17 Strategic Committees established with authority to commission, approve, oversee and review policies within their remit. To date 34% of policies reviewed have been decommissioned due to duplication, replacement or being found to be obsolete. The Policy Clearing House has produced management Information for each committee. One of the requirements of each review is a bureaucracy review. All policies will be fit for purpose and suitable for publication under the FOIA.
<u>Reducing the Burden of Best Value</u>	Identifies ways in which time can be saved through better planning and collaboration of best value reviews	David Skelton Internal Consultancy	A few of the proposals require legislative changes and some can be implemented by Police Authorities. To be discussed with the APA and APA to develop business case for delivery.	None	some opportunity savings by reducing time officers spend on reviews	The actions of this proposal that are the responsibility of individual forces have been implemented within the MPS. An Inspection/Audit Co-ordination Group has been established to co-ordinate internal and external review activity within the MPS.
<u>Call Handling</u>	Examination of procedures for dealing with public calls for assistance	Commander McPherson	Funding for 'operational demonstrator' for a single non-emergency number is planned for April 2003. Advisory note to forces by Jan 2003	There is significant diversity implications that have been addressed by the Project Board.	There is a complex business case that outlines capital costs, on-line benefits and opportunity costs. Approved by MPA and HO.	C3i programme is the MPS response to the proposals assertion that call resolution should be developed within a strategic plan that supports overall business objectives.

False Alarms	To deter the number of false alarms by charging for police attendance at false activations.	Commander McPherson	ACPO Working Group continue to work with industry. ACPO policy works on sanction for poor alarm performance, rather than charging.	none	172k false calls 2000: 150k2001: 94k 2002. Total saving £7m	Policy contained in MPS Security Systems Policy 2000. Based on ACPO policy. Based on sanction rather than charging for poor performance. Significant gains.
Income Generation Guide	The implementation of good practice through updated Home Office guidance and the production of their Police Service Income Guide by the Police Forum for Income Generation	Marcus Kendrick	Recommendation accepted - liaison begins.	Unit involved in Athena and Trident	Sponsorship and income generation income 202/.03 £1.62m; 2003/04 projected £2 to 2.5m.	MPS 5 year strategy approved by the MAP. MPS working with the Home Office on guidelines
MANAGEMENT BOARD LEAD: AC GODWIN						
Crime Reporting	Establishment of specialist bureaux to undertake the initial reporting function.	Commander Broadhurst	A sub-group of the National Crime Recording Steering Group will take this forward.	C3i call centres will have separate prayer rooms	MPA have allocated £1.355m	CTIB to have 300 staff using 100-135 workstations to corporately investigate and report 40% of all crime over the telephone. 60 workstations will be based at the 3 call centres Additional accm is being sough Blueprint complete by 7/03.
Enhanced Patrol Visibility	Suggestions of subject areas for inclusion within the Manual of Good Practice on Visibility and Accessibility being prepared by the PSU and Centrex	Commander Broadhurst	Recommendation accepted - liaison begins. Awaiting outcome of research. Implemented 2003/2004	None identified	None quantified	All BOCUs have default position that approx 75% of all vehicles will be liveried. From 7/5/03 the Operational Policing Measure will use the resource management database CARMS and its successor, Metduties, to actively measure the time spent undertaking visible and non visible policing.
Operational Supervision Model	To provide supervisors with a time management framework to ensure a high level of personal effectiveness	Commander Broadhurst	Recommendation is being drawn to the attention of Police Training and Development Board and the Police Leadership Development Board to ensure that co-ordinated action is taken to increase supervisors' time management and leadership skills.	Best Value Report consulted with CRE and Greater London Action for the Disabled	Best Value Report shows costs of £2m, with projected savings of £3.94m.	Best Value Report into Managing Demand complete. Recommendation 8 awaits review by MPA. Its 17 recommendations also link into recommendations made by HMIC following recent inspections of MPS. A Project Team will now begin implementation of these recommendations in conjunction with the C3i project.

<u>Patrol Officer Street Craft</u>	To provide forces with practical guidance on the range of functions and activities which should be considered/undertaken by patrol officers in three core business areas	Commander Broadhurst	Recommendation accepted - liaison begins.	None identified	None quantified	Best Value Report into Managing Demand complete. Its 17 recommendations also link into recommendations made by HMIC following recent inspections of MPS. A Project Team will now begin implementation of these recommendations in conjunction with the C3i project.
<u>Real Time Intelligence Model</u>	Proposed model for the delivery of intelligence support to front line officers.	Commander Broadhurst	Consultation with ACPO to develop the mechanisms.	None identified	Projected costs of £54m, between now and financial yr 2006/7, although £35m are opportunity costs.	Will be developed under the C3i project as the "Territorial Policing Modernising Operations Project". It is envisaged that combined operations/intelligence rooms in individual bocus will deliver 24/7. Awaits implementation following approval at MB level in 6/03.
<u>Resource Management</u>	Matching human resources to demand in a flexible and effective manner, supported by IT.	Commander Broadhurst	Home Office and HMIC will be taking the recommendations forward in the context of the Police Negotiating Board agreement re. Forces and authorities reducing their reliance on overtime. September 2003	None identified	None quantified	Specific Best Value Report recommendation No.9 Accenture "toolkit" listing potential shift patterns and methods of implementation now complete. Awaits some editing into a user friendly package. Two Bocus currently have trials regarding shift pattern changes.
<u>Single Crewing Risk Assessment</u>	Development of a model to use in making risk-assessed decisions on single/double crewing	Commander Broadhurst	Recommendation accepted - liaison begins. Awaiting outcome of research. 2003/2004	None identified	Estimated savings of £500k, assuming 5% of response vehicles are single crewed.	Best Value Report into Managing Demand complete. Recommendation No. 11 awaits review by MPA. Its 17 recommendations also link into recommendations made by HMIC following recent inspections of MPS. A Project Team will now begin implementation of these recommendations in conjunction with the C3i project.

<p><u>Barriers and Blockages in the Defendant Management System</u></p>	<p>Sets out the barriers and blockages in the defendant management system that causes unnecessary delays leading to wasted time by all agents in the CJS.</p>	<p>Commander Given</p>	<p>The White paper 'Justice for All' includes a range of provisions which will redress the balance in the criminal justice process in favour of the victim. Will affect areas such as legal advice, interviews, defence witnesses failing to attend and 'delaying tactics'. Some will be incorporated in the Joint Home Office/Cabinet Office review of PACE, others will be considered as part of the LCD Case Prep and Progression Project. Date to be confirmed.</p>	<p>None identified</p>	<p>No financial implications have been identified for this. The business case has been more concerned with "Justice for All" rather than saving money</p>	<p>Case Progression Units will overcome many of the issues outlined in the change proposal. All activity is co-ordinated within the CJ statures:CJ workstream, MPS/CPS Joint Steering Group, CJ Policy and Strategic Committee. Activities include - pre-trial review; S9 statement format for defence witness statements; tactical complaints against police; changes to PACE clock; fingerprinting; bail; ID paradespost charge bail observance; initial plea at court; attendance at court; disclosureand evidence giving</p>
<p><u>Court Listing</u></p>	<p>This proposal identifies the key components for successful listing and the role each CJ agency must play in delivering an efficient and effective process.</p>	<p>Commander Given</p>	<p>Joint Thematic Review of Listing Process is underway, due 2003. Consider findings with Case Prep and Progression Project (Lord Chancellor's department).</p>	<p>None identified</p>	<p>No financial implications have been identified for this. The business case has been more concerned with improving court listing rather than saving money</p>	<p>The MPS has agreed to work with the Case Progression Project initiated by the Lord Chancellors Department. Future meetings will agree the site of the pilot and activity to support. Work on court listing and improving the effective trial rate is also being addressed through LCJB delivery plan. An effective Trials sub group is addressing thnis issue. LCD case progression project starts at ILCC in the autumn. First V & W unit established at Southwark & will roll out across MPS.</p>
<p><u>Detention Management</u></p>	<p>Changes to the process of booking in prisoners, how the custody officers time is utilised, provision of greater medical cover in the custody office and options for discharging accommodation and welfare responsibilities.</p>	<p>Commander Given</p>	<p>Civilian detention officers to be given relevant powers, under Police Reform Act. Incorporate in Home Office/Cabinet Office review of PACE. Mid 2003</p>	<p>None identified</p>	<p>Cost of civilian detention officers £11m. Not agreed</p>	<p>All CJ activity is co-ordinated within the Dept CJ. The BVR Bringing Offenders to Justice recommended the employment of civilian detention officers. However, there was an £11m cost attached. This recommendation was not agreed. However, there may be further developments within the MPS REform Team. Custody Group Gold Group has met to discuss how changes in PACE may extrend the range of functions they offer. Issues of fitness to detain & interview are being discussed.</p>

Glidewell Units	Co-located criminal justice units	Commander Given	Supported and the police service will be encouraged to drive towards achieving this. 2003/2004	None identified	Initial Glidewell project was estimated at £45-60m. The new project is estimated at £15m. A saving of £35-40m.	The MPS together with CPS London has developed a bespoke approach for London involving CPS at point of charge. Victim and witness specialists and Case progression units. Now approved by CPS London, Attorney General & HO. First unit near completion at Southwark. Final two co-located units near completion at Barnet & Edmonton. No further units of this type will be delivered in London.
Police Officer Attendance at Court Standby Arrangements	Recommends a lead officer be appointed to attend court and co-ordinate the call in of colleagues as and when necessary	Commander Given	Encouragement to adopt Nottinghamshire's scheme whereby officers are called into court by a fellow officer stationed at the court. Further piloting possible- Durham and Staffs	None identified	None quantified	MPS is participating in the pilot of the EXIBIT2 computer within Crown Courts. Detailed proposals are being prepared by the CJ workstream.
Police Officers giving evidence via a remote Video Link	To allow certain categories of police officer witness the opportunity to give evidence via video link from police stations.	Commander Given	Will be legislated as soon as Parliamentary time allows.	None identified	None quantified	MPS is awaiting the outcome of the national proposal. Supports principle-progression currently awaits outcome of CJ Bill.
Pre-Trial Assessment	To set out a simple framework and guidance.	Commander Given	PBISG to work with the Case Prep and Progression team.	None identified	None quantified	MPS awaits recommendations of the Lord Chancellors Case Progression Project.
Prisoner Processing Units	Greater use of PPU's to handle and interview prisoners and to complete initial case preparation	Commander Given	Chief officers have power to make more flexible use of support staff, including escort officers, under Reform. Provisions included in Police Reform Act and training to take place in following 12 months. Implementation 2003	None identified	None quantified	Bespoke model for the MPS; case progression units, including victim and witness units. First unit scheduled June 2003. First unit at Southwark, which will be the corporate model. Lambeth will follow. A number of boroughs run PPTs to differing systems, these will move to the corporate model as the JFL project run by the dept CJ rolls out.

<u>Technology Support for the Custody and Case Process</u>	The processes of dealing with prisoners and preparing an evidential case file by streamlining the processes and supporting them with IT.	Commander Given	2002-2005	None identified	None quantified	MPS pilot site, case June 2003, custody Sept 2003. MPS has negotiated with PITO that the MPS is not part of national role out but runs in parallel with other forces. Role out complete 2005. Problems with PITO have delayed implementation until the latter part of this year.
<u>Abnormal loads</u>	Police to relinquish responsibility for the escorting all abnormal loads except where unavoidable for full cost recovery.	Commander Kaye	ACPO working with haulage industry, Dept. Transport on new arrangement protocols. New ACPO guidelines issued and traffic warden provision included in first draft Commencement Order of Police Reform Act. April 2003	None identified	01/02 864 completed, 01/02 447. Each one 2 cars or 3 solos. Av time 1 hour.	ACPO published strategy, MPS supports and agrees with exit strategy. Before complete withdrawal awaits Home Office decision.
<u>Possession and Production of Driving Documents</u>	The process of issuing motorists a HO/RT1 to cease	Commander Kaye	Liaison with ACPO to identify measures/technological developments which can be taken forward in the short term. Short term elements by 2003	None identified	No MPS figure on HO/RT1 use.	Proposal links into introduction of entitlement card. MPS policy 12/97. Reduced issue of HORT's to a manageable level. Need to promote greater use of DVLA and Insurance database within the MPS. MOT to go on database by 12/03.
<u>Road Traffic Collision Self-Reporting Policy</u>	Protocol for the self reporting of road traffic collisions, including those involving minor injury	Commander Kaye	Recommendation accepted - liaison begins. ACPO to devise new procedures, and public to be informed.	None identified	No MPS analysis of savings has been conducted	MPS policy 20/99. Self-reporting collision form. Including minor injury. MPS working with DoT in reviewing and progressing national reporting format.
<u>Station Breath Test System Technology</u>	Utilising IT to streamline and standardise the breath test system.	Commander Kaye	ACPO lead CC Brunstrom disagrees with proposal as it stands. ACPO to draw up the business case for a computerised national breath test form suitable for integration with NSPIS case and custody and to take it forward with PITO,	None identified	MPS does not support this proposal. Cost prohibitive.	MPS does not support this proposal as proposed by the PBTF. The product recommended is not compatible with either NSPIS or current equipment used. Is also very expensive to purchase and maintain. ACPO lead also disagrees with proposal and is working with PITO to develop a suitable product.

Abandoned (non-stolen vehicles)	Passing full responsibility for dealing with such vehicles to Local Authorities	Commander Roberts	A letter has been sent to all LA reminding them of their obligations under legislation .ACPO Vehicle Recovery Group to consider proposal, PITO to complete an assessment of interactive communication system. November 2003	None identified	Not quantified	Policy Jan 2002. BOCU's do not deploy to abandoned vehicles. Block checks conducted on behalf of LA. Policy is being re-visited to identify good practice.
Ancillary Tasks Package for Local Authorities	Passing full responsibility for dealing with such vehicles to Local Authorities, including parking enforcement, noise nuisance, missing persons, non-suspicious sudden deaths, insecure premises, lost/found property, alarm keyholder records, liquor licensing, gaming regulation, animals and pedlars.	Commander Roberts	Liaison to take place with relevant stakeholders and Government departments to find practical solutions. Awaiting outcome of discussions with ODPM. Date to be confirmed.	None identified	None have been quantified. Work is required on each task to identify potential savings.	To be discussed at Home Office/ ACPO Steering Group meeting 17th May 2003. Re abandoned vehicles Police Notice 5/-2 refers to police policy on this issue. Re keyholders- a contract has been given to 'Dial media Group' and they are currently setting up a database. It is anticipated that this database will be operational May 03 and that the MPS will have access to the database.
Community Volunteers	Encouraging the development of community volunteer scheme and the best use of these resources.	Commander Roberts	ACPO and APA to liase with Home Office to agree way forward. Strategy to be developed nationally by August 2003.	None identified	Awaits draft policy	MPS has a volunteers in policing co-ordinator. Policy and best practice guidelines being developed. Draft policy will be ready April 2003
Stray Dogs	Full responsibility for dealing with stray dos to be passed to LA's	Commander Roberts	Awaiting outcome of discussions with ODPM. Requires change to primary legislation.	None identified	None quantified	Requires change in legislation. MPS monitoring but not dealing with at present.

<u>Abandoned (stolen) vehicles</u>	Removal of vehicle to a storage facility, mechanical and forensic examination. Vehicle insurers to bear cost	Commander Yates	Working with Financial Services Authority and Association of British Insurers to relieve motorists of responsibility for meeting police costs for recovery and storage of vehicles. Date depends on preferred course	None identified	None quantified	OP Notre Dame is reviewing and revising current guidelines. Charlton car pound is now open and will be advertised in early April. Will be staffed 24hours by IDO's
<u>ANPR</u>	To develop the use of Automatic Number Plate Recognition	Commander Yates	Government are watching the success of 'the pilots' with interest and will continue to discuss its future potential. ANPR system infrastructure support and teams by 2005	None identified	This has not been costed. A bid has been made for central funds.	The MPS is working towards the National vision of ANPR data-sharing via the Back Office facility. All ANPR activity is NIM compliant and subject to Best Value review and analysis. Project Laser phase 2 begins June 03. Traffic and Transport Intelligence Unit provides co-ordinated MPS wide CRIMINT database for all ANPR deployments. Review of ANPR fleet has led to six new Spectrum vans being ordered and 62 Provide- equipped traffic vehicles being scheduled for fitting with in-car ANPR over the next 6-9 months.
<u>Crime Disposal Policy (Administrative Detections)</u>	The practice of collecting evidence in respect of crimes where it is known that no further action will be taken should cease. Safeguards to be built in re vulnerable victims	Commander Yates	RDS are examining the effects of this in West Mids and Avon and Somerset. RDS to undertake study by March 2003. If recommended implemented in all forces 2004/2005	None identified.	Not quantified	MPS awaits outcome of the evaluation of West Mids and Avon and Somerset. Crime screen policy 11/02 refers. Review 7/03.
<u>Video Identification Parades</u>	To implement video identification parades to all forces in England and Wales	Commander Yates	Business case to be accepted and for all police authorities and forces to commit to one system. Phase 4 (national roll-out, awaits revised business case and funding). July 2003	None identified	Not quantified	Delivered. MPS uses PROMAT as VIPER does not meet MPS needs.

<u>Assault and Harassment Surgeries</u>	Specialist staff offer a one-stop-shop service completing all the relevant documentation	Commander Yates	Aim to work with ACPO and APA to encourage this, and further consider the circumstances under which these circumstances can be met. ACPO to circulate guidance to forces, and forces to agree with police authorities their implementation strategies in line with guidance. 2003/2004	None identified	Not quantified	The MPS is currently not proceeding with this proposal. Special Police Notice 19/02- Crime Screening and Secondary investigation Policy- screens out the majority of cases suitable for the proposed surgeries. It would therefore not be cost effective to proceed with this change proposal.
<u>Automatic Facial Recognition Technology and Exploitation of Video Recordings</u>	The ability to automatically identify people from video recordings	Commander Yates	Not expected to be available for two years, software and hardware has been invested in. Solution to be agreed by July 2004, subject to technical development.	None identified	Not quantified	The MPS is working with Stirling University to develop a hybrid solution using current facial recognition technology. A paper is to be submitted to TPHQ for consideration of progressing this work. Should this be agreed a pilot is likely to run on an MPS BOCU later this year. Enfield and Haringey have been identified
<u>Incident Analysis and Problem Solving</u>	Guidance to improve procedures for identifying and dealing with repeat incident business	Commander Roberts		None identified	Not quantified	MPS is progressing the rollout of problem solving training; implementation, facilitation and tactical advice programme.
<u>Guidance for wider Livescan Implementation</u>	To implement Livescan to all high volume custody suites	Caroline Pocklington	To ensure that all forces are familiar with the business case framework that will determine the extent of the benefits of installing Livescan locally.	None identified	Costs just under and benefits just over £13m over 5 years. Many intangible benefits.	Complete. Introduced in to all 24 hour custody suites
<u>Self-Investigation Retail Crime</u>	crime reduction initiative utilising self-reporting packs and considers extending the concept to other parts	Commander Yates	Liaison with police and retailers to consider feasibility of current processes being used in Thames Valley and other forces. Evaluation of Milton Keynes initiative April 2003	None identified	23,000 crimes in the MPS each year. No financial feedback yet	Milton Keynes reporting pack would be too bureaucratic for MPS. MPS have adapted this pack into one page. Inputted by TIB. Pilot on 5 BOCU's. Awaits evaluation

<u>Prisoner Transportation</u>	Facilitating the use of non-police alternatives for prisoner transportation.	Commander Allen	Chief officers have power to make more flexible use of support staff, including escort officers, provisions included in Police Reform Act, training in new processes to take place in following 12 months. End 2003	None identified	None quantified	Issue will be considered as part of a project at Westminster to designate detention officers under S.39 of the Police Reform Act. Will begin recruiting staff from August. Extent to which desdesignated staff can act as escort officers is part of the project. Unlikely to employ staff to escort from point of arrest to custody.
<u>Police Forms Editorial Board</u>	Standardising and rationalising police forms currently used by officers.	A/DAC Fitzpatrick	Terms of reference have been agreed by ACPO-chaired board.	None identified	Not quantified	MPS working with PFEB following internal work on forms. Also considering strategic level issues with a view to developing guidelines and procedures for the effective use and management of forms.
<u>Policy Effects Framework</u>	Calls for Government commitment to ensure that all new legislation and related policy is not unnecessarily bureaucratic.	Home Office	Currently being piloted by an area of the Home Office.	None identified	Not quantified	Proposal to be actioned by Home Office.
<u>Property Management</u>	Limiting the burden on officers by reducing the amount of property taken into police possession and rationalising the administration procedures.	Prisoners - Commander Given. Lost/found - Diana Buebidge	Recommendation accepted - liaison begins. Police will need to adapt local procedures. Review complete mid-2003. Target date depends on review	None identified	None quantified	Amendment to PACE and relevant legislation required
<u>Extension of Power to Enter Premises</u>	Extending beyond policethe power to enter premises. Section 17(e) PACE 1984.	Commander Yates	Recommendation accepted - liaison begins. Officers will require training.	None identified	None quantified	Meeting arranged with Home Office, Fire Brigade and Ambulance Service, 9/4/03. DCS Gwillian representing the MPS.
MANAGEMENT BOARD LEAD: AC GHAFFUR						




Field Drug Testing Kit for Cocaine	Introduces a kit for testing cocaine derivatives. Reduces the bureaucracy and cost associated with laboratory submission in guilty plea cases.	Commander O'Connell	Recommendation accepted and it was hoped to introduce a Home Office approved kit by 3/2003.	None identified	2002/03 1319 arrests for poss cocaine in MPS. Cost of each case £156, cost of kit £6.50	Slippage in original timescales. 4/2003 commence date. 4 kits to be trialled. 5 sites in MPS, West End Central, Brixton, Camden, Havering and Hackney. FSS will evaluate each test. Drugs Directorate will collect data on tests undertaken to monitor progress and performance of each BOCU.
National Briefing model	This has been devised within the framework of NIM. The process is concerned with briefing, tasking and debriefing.	Ch Supt Youldon	To be delivered in accordance with original NIM Project Initiation. 2004	None identified	None quantified	MPS working with NIM ACPO briefing group re NIM level 3. Re NIM level 1, all but 4 BOCU's are using corporate briefing system. A police notice outlining security operating procedures to be published soon.

MANAGEMENT BOARD LEAD: AC HOGAN-HOWE

Strategic Guidance on Civilianisation	ACPO, APA and Home Office to develop strategic guidance on the process of civilianisation	Mike Shurety Director HR Services (Chris Haselden)	Recommendation accepted - liaison begins. Action required to be clarified after meetings with stakeholders (ACPO, APA, UNISON) A recent report has been received from the Policing Bureaucracy Implementation Group about plans by HMIC to adopt an active role in encouraging forces to progress recommendations of the Policing Bureaucracy Task Force including a particular focus on civilianisation. This is to be progressed by a major thematic inspection planned for 2003. This will look at a number of areas including custody, prisoner processing and case preparation.	None identified	Not detailed	National strategic guidance awaited. Parellel work in the MPS is underway to implement a civilianisation programme based on the GLA/MPA Efficiency and Effectiveness review carried out by Accenture. MPS civilianisation plan approved by MB on 5/6/03. Plan sets out numbers and types of posts to be civilianised and a timescale from 2003/04 to 2005/6. First years plan to be implemented as far as resourses allow. Includes up to 188 posts in CMUs, CJ units, property, MIUs, SO major incident rooms and in HQ policy development. These areas cover the case preparation aspects of the planned HMIC inspection. Areas such as custody are planned in the next tranche. Further report to MB in 11/03
--	---	--	---	-----------------	--------------	--

<p><u>Retired Officers Database</u></p>	<p>Establishing a national database of retired police officers willing to be called upon to work on a case-by-case basis.</p>	<p>Mike Shurety Director HR Services (Chris Haselden)</p>	<p>Recommendation accepted and ACPO leading in developing user requirements - liaison begins 9/03</p>	<p>None identified</p>	<p>Not detailed</p>	<p>Legal Services advice has been sought and received about employment status of members of the database and an appropriate mechanism for pay. Draft guidelines and registration form are now being written to incorporate advice. A number of recently retired officers have been written to seeking expressions of interest. Procurement Services are in final stages of producing an ITT specification with a view to renewing the contract that is currently in place whereby retired police personnel are supplied to the service to undertake short term work placements. Final spec will be forwarded to HR for comment. Planned to have new contract in place by 10/03.</p>
<p><u>Youth Justice Reform</u></p>	<p>Amending the current 3 stage process to a 4 stage process involving the inclusion of informal action as stage one.</p>			<p>N/A</p>	<p>N/A</p>	<p>N/A</p>

KEY

- Agreed, actively pursuing, within national timescales 
- Disagree with recommendation 
- On hold. Awaits guidance/policy change etc 
- Action completed 