

## Planned outputs

Jon Hayes, as Audit Manager, can provide details as required on progress on any of the outputs shown below. He can be contacted on 020 7233 6400. Otherwise key contacts can provide information on their particular reports.

Planned audit output 2002/03	Start date	Draft due date	Key contacts/AC Status
Review of Partnerships (TP)	August 2003	To be agreed	DAC Roberts Pam Hamilton and Huw Evans are doing the scoping now.
BVPI Workshop (with PIB)	December 2002	January 2003	Head of PIB Complete
Income Generation (Heathrow)	February 2003	May 2003	Heathrow OCU Complete, final letter issued.
Corporate Planning	August 2003	To be agreed	DAC Bryan Dianne Few is doing this now in partnership with IA.
NCRS Data Quality work	January 2003	June 2003	DAC House Work complete
Activity Based Costing	May 2003	June 2003	DAC House and Treasurer MPA Work complete.
Follow Up (Estates/Early Retirements)	February 2003	May 2003	Head of Estates Head of Occ Health Phil Page has completed ER, estates work in progress, some delays due to staff changes.
Ethical Framework	To be agreed	To be agreed	MPA Clerk and Deputy Clerk Siobhan Coldwell is scoping now.
Risk Management	Sept 2003	Nov 2003	Treasurer MPA and MPS Risk Manager Gordon Ball doing now.
NFI	Feb 2003	March 2003	Head of IA AC monitoring progress

Efficiency Gains	February 2003	March 2003	Finance Department Complete, letter issued to HMIC.
Governance Audit	February 2003	July 2003	MPA/ MPS finance staff Draft action plan issued awaiting response.
Final Accounts	June 2003	November 2003	Treasurer and MPS Finance Department KPMG doing testing now
<b>Planned audit output 2003/04</b>	<b>Start date</b>	<b>Draft due date</b>	<b>Key contacts</b>
Repairs and maintenance of the estate	To be agreed	To be agreed	Head of Estates Phil Page is scoping the work now.
Outsourcing contracts	To be agreed	To be agreed	To be confirmed
Arrangements to implement BV and efficiency action plans	To be agreed	To be agreed	DAC Bryan and MPA Gordon Ball is scoping this now.
Sickness absence including recuperative duties etc	July 2003	October 2003	AC Hogan Howe, Gordon Ball doing now.
IT management Arrangements	April 2003	December 2003	DOI KPMG WIP.
C3i project	September 2003	November 2003	DOI Steve Hancock to do
Information governance	August 2003	October 2003	DOI WIP, David Fleming is doing now.
Governance Audit	February 2004	June 2004	MPA/MPS finance staff
Final accounts	June 2004	August 2004	Treasurer and Finance Department
Statutory Report on the 2003/2004 BVPerformance Plan	April 2003	December 2003	MPA/DAC Bryan, WIP, Jon Hayes leading