

# PROGRAMME REGISTER

## Monthly Report February 2006

Project Details			DPS Command	Resources		Programme Register		Project Progress					Comments
Project No	Project Title	Project Lead		Estimated Total Project Costs	Budget On Target?	Key Risk	Next Stage Boundary	Start Date	End Date	Revised End Date	On Target?	Work Status / Priority	
Project 1/06	<b>Review of Intelligence Systems and Processes</b>	Det Supt Rick Reynolds	Intelligence	Staff and IT (awaits costing)	Awaiting fully costed project plan	Success dependent upon successful roll out of IT and recruitment of staff.	Project Plan to be drawn up by end of March 2006	01/04/2006	30/11/2006		Yes	High	Phased approach to reviewing Intelligence Systems and Processes. To provide robust and clear leadership for the DPS in the use of Intelligence and to integrate processes within the Reception Desk function.
Project 2/06	<b>DPS Reception Desk</b>	DCI Paul McGregor	Intelligence	Staff and IT (awaits costing)	Awaiting fully costed project plan	Accommodation, Staff and IT to be in place	Project Plan to be drawn up by end of March 2006	01/04/2006	30/11/2006		Yes	High	Project to be implemented in three phases. Phase 1 <u>Set up</u> of paper-based system by 1/4/06. Phase 2 - <u>Implementation</u> of paper-based system by 6/10/06. Phase 3 - Full Implementation of IT, accomodation and trained staff.
Project 3/06	<b>Developing an Environmental Scanning function</b>	Mike Clark	Intelligence	Opportunity costs plus any costs to access external information	Awaiting fully costed project plan	Understaffing in the Performance Analysis Unit could result in delay to this project and potentially no environmental scanning function commencing	Project Plan to be drawn up by end of June 2006	01/04/2006	30/11/2006		Yes	Low	To scope the function.
Project 4/06	<b>Management Information</b>	Mike Clark	Intelligence	Staff and IT (awaits costing)	Awaiting fully costed project plan	Tribune IT system to be piloted and implemented	Project Plan to be drawn up by end of June 2006	01/04/2006	30/11/2006		Yes	Medium	To review management information requirements for the three new commands. Tribune pilot to commence on 1/4/06.
Project 5/06	<b>Transition of Anti Corruption Command (Operations) to Enforcement Command</b>	Det Supt Gordon Briggs	Enforcement	Staff Costs only	Awaiting fully costed project plan	Possible loss of trained, experienced staff who may not wish to transfer.	Project Plan to be drawn up by end of March 2006	01/04/2006	01/06/2006		Yes	Medium	Transfer of staff and resources to take effect on 01/04/2006. Internal processes to be reviewed for implementation on 01/04/06.
Project 6/06	<b>Investigative Support Officers (ISOs)</b>	Det Supt John Levett	Enforcement	Staff Costs Only	Awaiting fully costed project plan	Possible savings may not be realised in financial year 2006/7 due to Workforce Modernisation (Staff mix) progress delays.	Project Plan to be drawn up by end of March 2006	01/04/2006	30/11/2006		Yes	Medium	Processes to be in place by 1st April 2006. Ongoing pilot and change project. Workforce Modernisation Benefits to link in with review of Support Services. Progressing well.
Project 7/06	<b>Early Informal Local Resolution and Empowering Local Managers</b>	DCI Stuart Palmer	Enforcement	Staff and IT (awaits costing)	Awaiting fully costed project plan	Risk Assessment awaits	Project Plan to be drawn up by end of March 2006	01/04/2006	01/11/2006			High	Exploration of early informal resolution where severity allows and devolvement of all local investigations and informal resolutions to BCU. Need to ensure that processes extend to HQ Business Groups. To enhance Single Point of Contact (SPOC) role on B/OCUs. Empowering managers to be able to deal with complaints / misconduct at an early stage, without necessarily implementing formal procedures. SPOC Briefings to commence w/c 20/03/06. Training of SPOCs to commence Mid April 2006.
Project 8/06	<b>Enhanced Witness Care</b>	DCI Peter Howarth	Enforcement	Staff Costs only	Awaiting fully costed project plan		Project Plan to be drawn up by end of March 2006	01/04/2006	01/11/2006		Yes	Medium	To develop processes and policies for greater victim / witness care.
Project 9/06	<b>Investigative Strategy Reviews</b>	DCI Peter Howarth	Enforcement	Staff Costs only	Awaiting fully costed project plan		Project Plan to be drawn up by end of March 2006	01/04/2006	01/11/2006		Yes	Medium	Early involvement with Investigating Officers regarding investigative strategy and review from a misconduct perspective.
Project 10/06	<b>Set up of Prevention Command</b>	David Dibble	Prevention	Opportunity costs of recruitment, costs of advertising posts (posts to be funded from existing budget)	Awaiting fully costed project plan	Insufficient resources.	Project Plan to be drawn up by March 2006	01/04/2006	01/11/2006		Yes	Medium	Scoping phase, establishing terms of reference and priorities based on key drivers such as the DPS Planning and Risk Register, MPS Values and emerging threats. Decisions must be made on the vetting level for posts, which posts can be filled, either by redeployment or wider advertising. Recruitment and selection can then begin and training needs be identified. Resource needs have been stated and must be costed. IT requirements to support organisational learning and corporate memory must be scoped. Linked to developing business processes. The vision is to co-locate all the units in the Command in close proximity to the Intelligence and Enforcement commands.
Project 11/06	<b>Developing new business processes</b>	David Dibble	Prevention	Currently opportunity costs only	Awaiting fully costed project plan	If processes in Intelligence or Enforcement are not mapped this will restrict the ability of the Command to develop prevention opportunities	Project Plan to be drawn up by March 2006	01/03/2006	01/08/2006		Yes	Medium	For the Command to work effectively the flows of information both inside and into and out of the Command must be well known. Secretariat, tasking (& prioritisation) functions are to be developed. Test, evaluate and refine the system

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Project 12/06	<b>Developing Information Requirements</b>	David Dibble	Prevention	Currently opportunity costs only	Awaiting fully costed project plan	Understaffing the Management Information Unit could result in requirements not being met and opportunities missed	Project Plan to be drawn up by March 2006	10/02/2006	30/11/2006		Yes	Medium	Reliable information to drive prevention initiatives and measure the activity and successes of the Command will be essential.
Project 13/06	<b>Communications &amp; Marketing</b>	Alex Offord	Prevention	Likely to be opportunity costs plus any publication costs	Awaiting fully costed project plan	Uncertainty over budget prevents clear messages	Project Plan to be drawn up by March 2006	01/03/2006	30/11/2006		Yes	Medium	Initial focus on launching the Command but later focus on marketing prevention messages.
Project 14/06	<b>Development of the Review Unit</b>	Magnus Gudmundsson	Prevention	Currently opportunity costs only	Awaiting fully costed project plan	Budget limiting any wider remit for the unit	Project Plan to be drawn up by March 2006	01/04/2006	30/11/2006		Yes	Medium	Initially setting terms of reference and identifying review opportunities. Later evaluate work done and any unit resourcing.
Project 15/06	<b>Policy Review and Development</b>	Tim Waterhouse	Prevention	Currently opportunity costs only	Awaiting fully costed project plan	Workstreams not engaging with policy unit early enough (the drafting and consultation process can be very lengthy)	Project Plan to be drawn up by March 2006	01/04/2006	01/04/2007		Yes	Medium	Liaise and co-ordinate with other work streams to identify and support units to address their policy implications. (Policies are normally reviewed once every 3 years)
Project 16/06	<b>Enhancing systems for managing Service Confidence, Taint, Adverse Findings and Persons of Concern</b>	Sue Middleditch	Prevention	Opportunity costs, potential costs to develop and purchase database, and have records input	Awaiting fully costed project plan	The scale of the effort to get a complete database is currently unknown and could be more than the allocated resources can cope with.	Project Plan to be drawn up by March 2006	01/03/2006	01/11/2006		Yes	High	Reviewing and drafting Standard Operating Procedure by 31 May. Development of system to record those subject to Taint, Adverse Information, Adverse Judicial Findings or Persons of Concern to ensure that the MPS appropriately manages the consequent risks.
Project 17/06	<b>Improving monitoring and assessing of performance in relation to Diversity</b>	Mark Gervais	Prevention	Currently opportunity costs only (may impact on the PAU)	Awaiting fully costed project plan	Understaffing the Management Information Unit could result in requirements not being met and opportunities missed	Project Plan to be drawn up by March 2006	01/04/2006	01/11/2006		Yes	Medium	Enhanced ability to identify trends and undertake environmental scanning to identify good practice and significant issues to be addressed. Linked to Performance Analysis Unit.
Project 18/06	<b>Audit of training in DPS</b>	Jane Henery	Prevention	Awaiting costing	Awaiting fully costed project plan	The audit will not continue until the Command is staffed up and will then depend on the willingness of internal stakeholders to engage	Project Plan to be drawn up by March 2006	01/07/2006	31/08/2006		Yes	Medium	Work has commenced but little response to request for information. The work should be complete within a month of staff being found.
Project 19/06	<b>Expansion of prevention training</b>	Jane Henery	Prevention	Awaiting costing	Awaiting fully costed project plan	Expansion not possible within timescale unless staff found to fill posts	Project Plan to be drawn up by March 2006	01/04/2006	30/11/2006		Yes	Medium	Initially expansion and professionalisation of existing training (on expectations of professional standards, caring for vulnerable detainees, computer misuse) to all recruits and probationers (currently only 20% reached)
Project 20/06	<b>Review of Support Services</b>	Richard Dronfield	Business Support	Staff and IT (awaits costing)	Awaiting fully costed project plan		Project Plan to be drawn up by end of March 2006	01/04/2006	01/11/2006		Yes	Medium	Change Management relating to reconfiguration of Support Services within DCC / SIC.