

## Annexure

### Action verbs

<b>A</b> Accumulate Achieve Advise Advise Analyse Appraise Approve Ascertain Assess Assign Assist Assure Authorise  <b>B</b> Budge Build  <b>C</b> Check Collate Collect Compile Complete Communicate Conduct Consolidate Consult Contact Contribute Control Co-ordinate Counsel Create  <b>D</b> Design Determine Develop Dictate Direct	Distribute Draft  <b>E</b> Ensure Establish Evaluate Examine  <b>F</b> Facilitate Follow-up Forecast Formulate Fulfil Furnish  <b>G</b> Gather Give  <b>H</b> Help Hire  <b>I</b> Identify Implement Improve Influence Issue Interpret  <b>K</b> Keep  <b>L</b> Liaise  Limit	<b>M</b> Manage Maintain Meet Monitor Motivate  <b>O</b> Operate Organise Oversee  <b>P</b> Participate Perform Persuade Plan Prepare Present Process Produce Propose Provide  <b>R</b> Receive Recommend Recruit Reject Report Represent Review  <b>S</b> Safeguard Search Secure See Seek Select Sell	Serve Service Set Specify Standardise Store Structure Study Submit Supply Support Survey  <b>T</b> Take Train  <b>U</b> Update Uphold  <b>V</b> Verify  <b>W</b> Write
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