

Appendix 1

.Guidance for the Use of the MPA Partnerships Fund 2009/10

1. MPS/MPA liaison:

- a. BCUs should submit an indicative spend plan to the MPA CDRP Unit each year by the stipulated deadline.
- b. BCUs must continue to liaise with link members as and when funds are disbursed throughout the year. Email would be the most suitable option for this purpose and MPA Engagement & Partnership Officers must be copied into those discussions to assist with decision-making. EPOs may also seek updates on expenditure at various intervals during the financial year. This may be done electronically by email or through face-to-face meetings.

2. Areas in which the MPA would particularly promote use of the fund:

- a. Crime and disorder reduction activity to support the borough's partnership plan, particularly in relation to serious youth violence and confidence.
- b. To pilot and evaluate new initiatives linked to crime and disorder reduction.

3. Areas the fund should *not* finance:

- a. Posts and services that should be funded through local mainstream funding (i.e. those that are the statutory responsibility of other agencies). Exceptions may apply to short-term, temporary posts for purposes of leverage, evaluation and critical infill, but this should be supported for no longer than one year.
- b. Similarly, other costs such as overtime, vehicle hire, equipment and other goods that are normally funded through mainstream budgets will not be deemed appropriate use.

4. Contribution to joint CDRP costs:

- a. Where CDRPs require a contribution to joint costs from statutory agencies, e.g. for printing, events, publicity, consultation costs etc, the MPA will agree that its contribution is taken from the £50,000. If the £50,000 has already been earmarked, the MPA will not be in a position to contribute to these additional costs. It is hoped Borough Commanders, with CDRPs, will identify such joint costs likely to arise in any year at the year's start.

5. Aligned funds:

- a. Where partnerships seek to draw together all funding streams under a single management structure, the MPA fund can be aligned within this process. In relation to Local Area Agreements, the MPA fund should not be pooled into the larger LAA funding pot or vired between strands¹. In agreeing to MPA funds being aligned with other funds, link members will be seeking reassurance that budgetary processes are fully accountable.

6. End of year / long-term commitments:

- a. Under spends will only be carried forward from one financial year to the next in exceptional circumstances and only on the basis that the sum to be carried forward will be identified in the indicative spending plan for the forthcoming year.
- b. The fund cannot be guaranteed to continue every year and so commitments for over one year need to be considered carefully in consultation with the MPA Engagement & Partnership Officer.

7. Equality & Diversity Impact

The MPA works towards eliminating unlawful discrimination and promoting equality of opportunity and good relations between all persons irrespective of their race, gender, disability, age, sexual orientation or religion. In considering uses of the MPA Partnership Fund, it is important to consider whether the planned activities will affect any groups or section of the community – negatively or positively – to a greater extent than the general population. If the effect is negative, then you should be in a position to explain why this is the case, and should also consider proposals for how this could be mitigated. If the effect is positive, you should consider how, for instance, the activity would improve the appropriateness or accessibility of service provision to specific communities or groups. Your Engagement & Partnership Officer can provide further guidance.

NB. When completing this section of the proforma, it will not be sufficient to simply say 'not applicable'.

¹ Aligned budgets are intended to complement the LAA, but operate within their own performance management frameworks.

Appendix 1

Guidance on completing this form:

New expenditure:

The purpose of this form is to provide an early indication of the likely areas of expenditure in the coming financial year. It is not necessary to provide full details if these are as yet unknown, but the information provided should at least identify areas and size of expenditure (not necessarily specific projects) for the coming year that will support the Crime & Disorder Reduction Strategy.

Carried forward funds: You should also use this form to identify those areas of expenditure that will be continued from the previous year.

Borough:	LONDON BOROUGH OF ANYWHERE					
Completed by: Contact name(s), agency Tel & email address	PEGGY PARTNERSHIP, MPS, 020 7123 4567 PEGGY.PARTNERSHIP@MET.POLICE.UK					
Year:	2009/10					
Total available budget: (including any funds being carried forward)	£65 000					
<ul style="list-style-type: none"> • Please specify which, if any, activities are to be supported from funds carried forward from the previous financial year • Please specify any contributions (in whole or part) to employment of staff • Please specify any planned expenditure in excess of £10 000 • Otherwise please list activities/projects or areas of funding in support of specific (CDRP) strategic priority(ies) 	<i>Area of expenditure</i>	Will this funding be used to employ staff? (Y/N)	Which CDRP strategic priority(ies) will this activity support?	Continuation of Existing activity? (Y/N)	Is this activity to be supported by funds carried forward from previous year? (Y/N)	INDICATIVE ALLOCATION (£)
LIFE project			Youth diversion	Y	Y	15 000
Neighbourhood watch			Burglary	N	N	1 500
Cross-border analyst & researcher		Y	All	Y	N	15 000
Partnership multi-agency development & training			All	N	N	5 000

Youth SNT football tournament		Youth diversion	N	N	7 000
Small one-off projects	N	Various	N	N	6 500
Community engagement – BME; youth; elderly groups		All	N	N	10 000
Proactive crime reduction awareness campaigns (including publicity & giveaways)		All	Y	N	5 000
TOTAL					65 000
Please specify what proportion (if any) of this budget is to be pooled/allocated through a joint commissioning					25 500

SIGNED BY BOROUGH COMMANDER:

Completed forms should be returned to:

Farrukh Javed Dar
 Engagement & Partnerships Team
 Metropolitan Police Authority
 10 Dean Farrar Street
 London SW1H 0NY.

MPA use only
<i>EPO Comments:</i>