

Appendix 2

**ICV Events Calendar
From January 2003 to December 2003**

Training	Date	Time	Venue	Action for Panels	Deadline
PA recruitment campaign for new ICVs (Stage 1)	15 January 2003	N/A	N/A	None	N/A
Central Training for new Visitors (stage 1)	21 January 2003	5.30 to 8.00 pm	Southwark Police Station	Provide names of ICVs attending	17 January 2003
Central Training for new Visitors (stage 2)	18 February 2003	5.30 to 8.00 pm	Southwark Police Station	None	None
Local training tbc	End of February tbc	6.00 to 8.00 pm	Tbc	Inform MPA of Panel needs for training	31 January 2002
Briefing on Health and Safety and Risk Assessment	4 March 2003	6.00 to 8.00 pm	MPA Offices	Forward names of attendees	22 February 2003
Refresher training for experienced Visitors on Race and Diversity	18 March 2003	6.00 to 8.00 pm	Tbc	Forward names of experienced Visitors	22 February 2003
Certificates presentation	28 March 2003	6.00 to 9.00 pm	Westminster Chambers/ City Hall	Forward names of Visitors	28 February 2003
Meeting with ICV Chairs and Administrators	14 April 2003	6.00 to 9.00 pm	MPA offices	Confirm attendance	7 April 2003
MPA recruitment campaign for new ICVs (Stage 2)	24 April 2003	N/A	N/A	Feedback to MPA re 1 st stage and suggestions for 2 nd stage	15 March 2003
Central Training for experienced Visitors (Stage 2)	15 May 2003	6.00 to 8.00 pm	MPA offices	Forward names of experienced Visitors	1 May 2003
Local training	End May	6.00 to 8.00 pm	Tbc	tbc	
ICV Briefing Evening on the	4 June 2003	6 to 8 pm	MPA offices	Confirm their attendance	28 May 2003

Race Relations (Amendment) Act				before the set date	
Refresher training for experienced Visitors	18 June 2003	6 to 9 pm	Tbc	tbc	tbc
Local training tbc	2 July 2003	6.00 to 9.00 pm	Tbc	Inform the MPA of any needs of training for new ICVs	5 June 2003
Central Training for new Visitors (stage 1)	18 September 2003	5.30 to 8.00 pm	Southwark Police Station	Forward names of new Visitors	4 September 2003
MPA recruitment campaign for new ICVs (Stage 3)	22 September 2003	N/A	N/A	Provide additional ideas for successful campaign	N/A
London-wide conference	2 October 2003	tbc	Tbc	tbc	31 March 2003
Local training	9 October 2003	6.00 to 9.00 pm	Tbc	tbc	25 September 2003
Meeting with ICV Chairs and Administrators	10 October 2003	6.00 to 8.00 pm	MPA Offices	Forward names of attendees	26 September 2003
Local training	15 October 2003	6.00 to 9.00 pm	Tbc	Organising Panel to liaise with the MPA	Tbc
Central training for new Visitors (stage 2)	16 October 2003	5.30 to 8.00 pm	Southwark Police Station	None	N/A
MPA party for Visitors	19 December 2003	6.00 to 9.00 pm	Tbc	Forward names of Visitors	19 November 2003