

Stage 1 – Initial screening for Equality Impact Assessment

This stage is designed to enable MPA officers to undertake a quick screening in order to establish whether there is need for a more detailed R/EIA.

The following questions need to be considered for each proposed and existing policy.

NAME OF POLICY/PROPOSED POLICY: Financial Guidance – MPA Secretariat

		Yes	No
1	Is there evidence or reason to believe that there is likely to be higher or lower impact on different groups as a result of this proposed or new policy?		X
2	Is there evidence or other reason to believe that this policy is likely to address the General or Specific Duty of the Act?		X
3	Does the policy propose changes or alterations to a policy that has been known to impact differently on various Racial or Equality Groups?		X
4	Has prior consultation taken place with organisations, groups or individuals which indicates a problem that the policy is likely to address?		X
5	Any other comments: The guidelines were drawn up in response to an Internal Audit recommendation. There is no evidence to suggest that the implementation of this guidance will impact differently on different groups.		

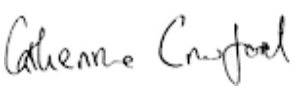
If you have answered **NO** to two or more of the questions above, there may not be a need for a full impact assessment to be carried out.

Name of Lead officer responsible for the EIA: Elizabeth Turner **Date:** 30.03.04

Contact details x57210

EIA form seen by CDO Unit:  **Date:** 31 March 2004

I have reviewed the guidance support the summary of the initial screening that the financial guidance is unlikely to have an adverse impact for any equality groups or individuals operating under the guidance.

Process Approved by Clerk:  **Date:** 20.10.04